

# TEANECK TOWNSHIP

# MUNICIPAL SERVICES

## 2008

The Municipal Manager's 2007 Report

The 2008 Budget

2008 Directory of Teaneck's Municipal  
Services

This booklet contains a listing of all services provided by the Township of Teaneck,  
including telephone numbers and hours of operation of the Departments.

**TEANECK TOWNSHIP COUNCIL**  
**2008 - 2010**

Michael Kevie Feit, Mayor  
Lizette P. Parker, Deputy Mayor  
Mohammed Hameeduddin, Councilmember  
Adam Gussen, Councilmember  
Monica Honis, Councilmember  
Elie Y. Katz, Councilmember  
Barbara Ley Toffler, Councilmember

**2006 - 2008**

Elie Y. Katz, Mayor  
Lizette P. Parker, Deputy Mayor  
Michael Kevie Feit, Councilmember  
Adam Gussen, Councilmember  
Monica Honis, Councilmember  
Jacqueline B. Kates, Councilmember  
Elnatan Rudolph, Councilmember

**TEANECK TOWNSHIP ADMINISTRATION**

Helene V. Fall, MPA, CPM, Municipal Manager  
Stanley Turitz, Esq., Township Attorney  
Lisette Aportela-Hernandez, MPA, Acting Municipal Clerk

Glenna D. Crockett, CPRP, RA, Superintendent of Recreation  
Anthony Bianchi, CPA, CMFO, Chief Financial Officer  
Wayne A. Fisher, MA, Health Officer  
Steven M. Gluck, RA, Construction Official/Zoning Officer  
Jill Graham, CMC, Court Administrator  
Kevin Lynch, QPA, MBA, Purchasing Agent  
Michael McCue, MLS, Library Director  
Charles J. McKearnin, P.E., Municipal Engineer  
Robert Montgomery, FSCO, FO, FI, Fire Chief  
Robert A. Wilson, Police Chief  
James R. Tighe, CTA, SCGRE, Assessor

Paul A. Volcker Municipal Green  
818 Teaneck Road  
Teaneck, NJ 07666  
[www.teanecknj.gov](http://www.teanecknj.gov)

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## ALL ABOUT TEANECK

**MAKEUP:** The population was 39,260 in 2000 according to the US Bureau of Census, making Teaneck Bergen County's second most populous community. Physically, Teaneck is the County's seventh largest municipality, with 6.22 square miles or 3,893 acres (Alpine, Franklin Lakes, Mahwah, Oakland, Paramus, and Wyckoff are larger).

Teaneck has 23 municipally owned parks, of which 14 are developed. Overpeck County Park, located in Teaneck and in portions of Englewood, Leonia, Ridgefield Park and Palisades Park, is more than 8,000 acres in size, of which about 500 are donated by Teaneck. Major institutions within Teaneck are Fairleigh Dickinson University's Metropolitan Campus and Holy Name Hospital.

About 86% of the residents live in single family homes. The balance are in garden apartments, two family homes, apartment houses and condominiums. There is a little light industry and only one major development, Glenpointe, which includes townhouses, a hotel, two office buildings, a retail shopping area, and a senior living facility. A community which has historically paid attention to the aesthetic aspects of life, Teaneck prides itself on being the only municipality which has no commercial development on Route 4, a major east-west highway which bisects the community.

**HISTORY:** The area which is now Teaneck was originally inhabited by the Hackensack Indians, a tidewater tribe of the Lenni Lenape. Settled in the 1600's by Dutch colonists, it was incorporated as the Township of Teaneck in 1895. Some of the oldest homes in America are in Teaneck. The municipality experienced its greatest growth rate between 1920 and 1930 when the population quadrupled. After World War II, there was a second major spurt of building and population growth.

Teaneck's reputation was enhanced when it was selected in 1949 as America's model community. A film made in Teaneck was shown in Occupied Japan as a part of the Army's education program to show democracy in action. The national spotlight focused on Teaneck a second time in the 1960's when it became the first community in the nation to vote for integrated schools. The sequence of events was the subject of a book entitled "Triumph in a White Suburb" written by a Township resident.

**GOVERNMENT:** In 1930, the residents voted to establish the nonpartisan Council-Manager form of government. In 1987, a referendum to alter the form was approved, creating staggered terms for the Council. As part of the change, Council elections now take place every two years on the second Tuesday in May. Seven members serve four year terms which expire in even numbered years as follows:

three will expire in 2008, four will expire in 2010, etc. The Council, so elected, is Teaneck's governing body. It sets policies and standards and passes laws, known as ordinances. It adopts an annual budget and approves contracts and agreements for services. The Council appoints the Municipal Manager, Municipal Clerk, Auditor, Township Attorney, Magistrate, Prosecutor, Public Defender and Assessor. The Council also appoints seven members of the Planning Board, the members of the Redevelopment Agency, Board of Adjustment, and all other statutory and advisory boards, with few exceptions.

**The Mayor**, elected from among the Councilmembers themselves, serves for two years. The Mayor presides over all meetings and votes on every issue as a regular member. The Mayor is a member of the Planning Board and the Library Board. The Mayor appoints the members of the Library Board, and one member of the Planning Board. The Mayor executes bonds, notes, contracts and written obligations of the Township and is empowered by State Law to perform marriages.

**The Municipal Manager**, appointed to the position by the Council, is the Township's full-time professional chief executive officer. The duties include implementation of Council policies, enforcing ordinances and coordination of the activities of all departments and employees. The Manager makes recommendations to the Council on relevant matters, appoints and removes Township employees, and investigates and acts on complaints. The Manager also appoints members of the Rent Board, the Environmental Commission, the Historic Preservation Commission, one member of the Teaneck Economic Development Corporation, and one member of the Civilian Complaint Review Board.

**The Municipal Clerk** is appointed by and serves as secretary to the Council. Responsibilities include preparing the agenda, keeping minutes, retaining original copies of ordinances, resolutions, contracts and other official documents, acting as a liaison to the public, and correspondent on behalf of the Council. The Clerk supervises voter registration and elections, issues licenses for liquor, amusement games, towing, movie theaters and taxi cabs, compliance certificates for limousines, and commercial parking decals. Copies of the Township Code, Development Regulations, the One Hundred Year Book, Historic Landmark Guide, Township Street Map, and Zoning Map may also be purchased in the Clerk's Office.

## MANAGER'S REMARKS ON THE BUDGET

The 2008 Municipal Budget reflects no increase in the municipal tax rate from 2007, at \$.0748.

Salaries and wages are up \$1.12 million dollars. Other expenses are down just over \$146,000. Deferred and Statutory expenses are up just over \$563,000 based upon the increased State mandated pension costs, the third year of a five year repayment schedule for the State Court ordered tax assessment revaluation program (\$200,000 over five years for a total cost of \$1 million) as well as other payments for settled and other cases.

\$4,450,000 from fund balance was used in the 2008 budget, the same level used in the 2007 budget. We again hope that budget operations will return at least \$4,450,000 back to fund balance by the end of 2008 for use in the year 2009 budget.

In addition, the Township has anticipated \$1,073,700 more revenue, in 2008, based upon fees paid for various permits and licenses and fines collected as well in 2006.

Capital improvements planned for 2008 are in Schedule D, reflect an almost \$173,000 decrease from the 2007 appropriation, a continuing trend for the third year.

Payments for deferred charges to future taxation and Social Security were budgeted for in the Deferred and Statutory portions of the municipal budget.

The Township is continuing its multi-year upgrade of municipal facilities with the long awaited renovation of the Police Headquarters and construction of a new public works facility at the top.

Teaneck continues to have the bonding capability to meet the challenge for funding these improvements.

There will again be a separate 1 point (cent) for the municipal open space trust fund as a result of the November 2004 binding referendum question.

Please do not hesitate to call me at (201) 837-4807, or stop in to see me during regular business hours, or email me at [hfall@teanecknjgov.org](mailto:hfall@teanecknjgov.org), if you wish further explanation on the 2008 Municipal Budget or need assistance on any other matter.

Helene V. Fall  
Municipal Manager

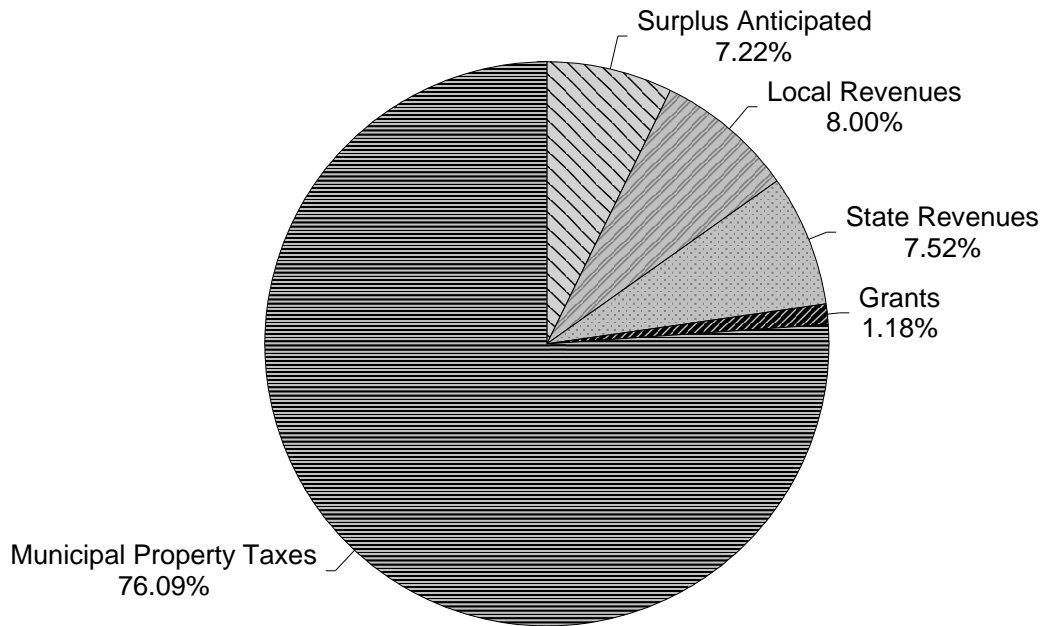
# BUDGET AND TAX ANALYSIS

## 2008 BUDGET & TAXES

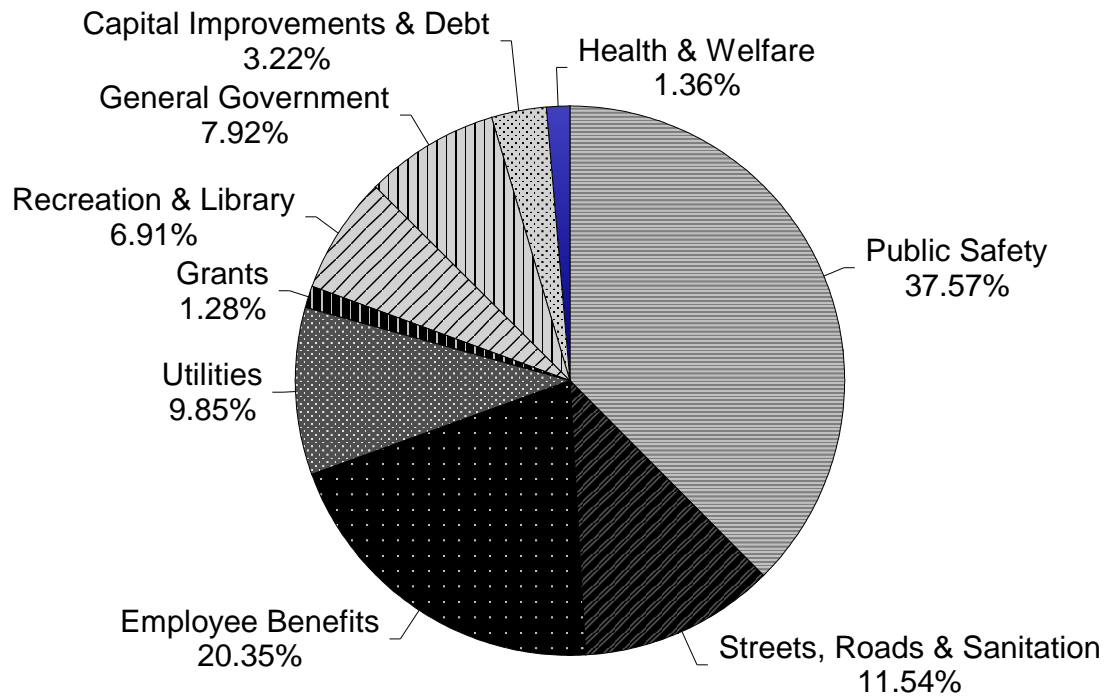
<u>SCHEDULE</u>	<u>2008</u>	<u>2007</u>	<u>INCREASE OR (DECREASE)</u>
<b>APPROPRIATIONS</b>			
<b>Budget Expenditures</b>			
A Salaries and Wages	\$32,715,544.00	\$31,598,892.00	\$1,116,652.00
B Other Expenses	16,954,771.50	17,101,168.00	(146,396.50)
C Grants	745,005.51	830,548.95	(85,543.44)
D Capital Improvements	333,000.00	505,650.00	(172,650.00)
C Debt Service	1,337,873.01	1,639,294.31	(301,421.30)
C Deferred and Statutory	6,147,790.48	5,583,856.35	563,934.13
<b>Total Budget Expenditures</b>	<b>\$58,233,984.50</b>	<b>\$57,259,409.61</b>	<b>\$974,574.89</b>
<b>Non-Budget Expenditures</b>			
Reserve for Uncollected Taxes	3,369,505.01	3,269,600.83	99,904.18
<b>TOTAL APPROPRIATIONS</b>	<b>\$61,603,489.51</b>	<b>\$60,529,010.44</b>	<b>\$1,074,479.07</b>
<b>REVENUES</b>			
F Fund Balance	\$4,450,000.00	\$4,450,000.00	\$0.00
E Local Revenues	4,926,100.00	3,852,400.00	1,073,700.00
E State Aid	4,630,975.00	5,048,174.00	(417,199.00)
E Grants	725,005.51	744,348.50	(19,342.99)
Delinquent Taxes	1,300,000.00	1,300,000.00	0.00
Municipal Property Taxes	45,571,409.00	45,134,087.94	437,321.06
<b>TOTAL REVENUES</b>	<b>\$61,603,489.51</b>	<b>\$60,529,010.44</b>	<b>\$1,074,479.07</b>
<b>PROPERTY TAXES</b>			
Municipal - Net	\$45,571,409.00	\$45,134,087.94	\$437,321.06
Municipal Open Spaces	\$609,380.17	\$608,067.87	\$1,312.30
School	76,196,072.00	74,190,490.50	2,005,581.50
County	10,796,641.40	9,850,514.68	946,126.72
County - Open Space	617,634.39	574,763.65	42,870.74
<b>TOTAL PROPERTY TAXES</b>	<b>\$133,791,136.96</b>	<b>\$130,357,924.64</b>	<b>\$3,433,212.32</b>
<b>ASSESSED VALUATION</b>	<b>\$6,093,801,694</b>	<b>\$6,080,678,681</b>	<b>\$13,123,013</b>
<b>TAX RATE</b>			
Municipal	\$0.748	\$0.748	\$0.000
Municipal Open Spaces	0.010	0.010	0.000
School	1.250	1.220	0.030
County	0.178	0.162	0.016
County - Open Space	0.011	0.010	0.001
<b>TOTAL TAX RATE</b>	<b>\$2.197</b>	<b>\$2.150</b>	<b>\$0.047</b>

# MUNICIPAL BUDGET BREAKDOWN

## Where It Comes From



## Where It Goes





**Schedule A****SALARIES & WAGES**

<b><u>FUNCTION</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Township Council	\$49,000.00	\$49,000.00
Township Clerk	163,500.00	174,000.00
Township Manager	226,000.00	259,500.00
Finance Office	460,000.00	425,200.00
Tax Collection Office	188,000.00	180,000.00
Assessment of Taxes	159,000.00	159,610.00
Purchasing	193,000.00	185,500.00
Legal Services and Costs	131,000.00	129,600.00
Fire	9,737,300.00	9,455,500.00
Police	11,530,800.00	11,223,695.00
Emergency Management	50,000.00	0.00
School Guards	130,000.00	134,000.00
Department of Public Works	4,496,900.00	4,305,000.00
Health Department	553,400.00	524,000.00
Recreation Department	1,704,000.00	1,558,122.00
Construction Official	745,079.00	691,300.00
Terminal Leave	110,000.00	110,000.00
Municipal Court	419,000.00	460,000.00
Maintenance of Free Public Library	<u>1,669,565.00</u>	<u>1,574,865.00</u>
<b>TOTAL</b>	<b><u>\$32,715,544.00</u></b>	<b><u>\$31,598,892.00</u></b>

**Schedule B****OTHER EXPENSES**

<b><u>FUNCTION</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Township Council	\$65,000.00	\$45,000.00
Township Clerk	129,930.00	85,550.00
Township Manager	23,800.00	14,925.00
Finance Office	57,350.00	57,800.00
Tax Collection Office	7,125.00	5,625.00
Annual Audit	35,000.00	35,000.00
Management Information Systems	87,770.00	88,870.00
Assessment of Taxes	11,030.00	11,095.00
Purchasing	2,830.00	2,830.00
Legal Services and Costs	601,300.00	661,800.00
Group Insurance Plan for Employees	5,618,400.00	5,325,300.00
Other Insurance Premiums	202,125.00	192,500.00
Insurance Fund Commission (NJSA 40A:10-1 et seq.)	350,000.00	1,000,000.00
Fire	119,950.00	85,400.00
Police	206,310.00	329,300.00
School Guards	2,000.00	2,000.00
Emergency Management	30,000.00	30,000.00
Department of Public Works	2,222,791.50	2,127,940.00
Health Department	240,785.00	238,824.00
Volunteer Ambulance Corp	70,000.00	65,000.00
Recreation Department	256,590.00	259,305.00
Construction Official	24,090.00	37,830.00
Contribution to TEDC	48,771.00	147,350.00
Utilities	2,241,950.00	2,134,000.00
Postage	84,650.00	78,400.00
Central Supply	54,137.00	52,775.00
Employee Allowances	185,740.00	185,740.00
Advertising	21,500.00	23,000.00
Contingent	20,000.00	20,000.00
Municipal Court	42,145.00	43,095.00
Bergen County Sewer Authority (40:14A-9)	3,496,887.00	3,300,099.00
Maintenance of Free Public Library	<u>394,815.00</u>	<u>414,815.00</u>
<b>TOTAL</b>	<b><u>\$16,954,771.50</u></b>	<b><u>\$17,101,168.00</u></b>

**Schedule C****GRANTS**

<b><u>ITEM</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Matching Funds for Grants	\$20,000.00	\$276,296.00
Public Health Priority Funding Act of 1977 (Health)	17,416.00	17,192.00
Municipal Alliance Against Drug & Alcohol & Drug Abuse (He:	17,500.00	17,500.00
Safe & Secure (Police)	0.00	60,000.00
COPS in Shops (Police)	3,600.00	3,200.00
COPS Secure Our Schools (Police)	0.00	251,921.00
NJ Body Armor (Police)	11,489.51	9,429.51
CDC Pandemic Influenza Funding-NJ DHSS (Health)	0.00	10,270.00
2007 BCUA Municipal Recycling Assistance Program (DPW)	0.00	14,303.51
Clean Communities Program (DPW)	0.00	39,697.03
9-1-1 General Assistance Grant (Police)	0.00	36,651.00
Click It or Ticket 2007 (Police)	0.00	4,000.00
Puffin Foundation (Recreation)	0.00	4,000.00
Obey Signs or Pay Fines Speed Enforcement Grant (Police)	0.00	4,000.00
Thermal Imaging Camera 200 Club of Bergen County (Fire)	0.00	5,250.00
Pedestrian Safety Education and Enforcement (Police)	0.00	20,000.00
Gang Resistance & Training Program Grant (Police)	0.00	25,437.00
SHARE Grant (Fire)	0.00	31,401.90
FEMA Firefighters Grant (Fire)	675,000.00	
	<u>0.00</u>	<u>0.00</u>
	<u>\$745,005.51</u>	<u>\$830,548.95</u>

**Schedule C****DEBT SERVICE**

<b><u>ITEM</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
EDA Loan		
Principal	\$67,500.00	\$67,500.00
Interest	6,075.00	7,087.50
NJ Downtown Business Improvement Loan		
Principal	40,000.00	40,000.00
Bonds		
Principal	250,000.00	250,000.00
Interest	97,420.50	107,420.50
Bond Anticipation Notes		
Principal	692,000.00	942,000.00
Interest	<u>184,877.51</u>	<u>225,286.31</u>
<b>TOTAL</b>	<u>\$1,337,873.01</u>	<u>\$1,639,294.31</u>

**Schedule C****DEFERRED AND STATUTORY**

<b><u>ITEM</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>
Public Employees Retirement System	\$522,677.04	\$290,226.00
Social Security	1,233,000.00	1,174,000.00
Unemployment Insurance	30,000.00	30,000.00
Consolidated Police & Firemen's Pension Fund	47,759.51	64,535.00
Police and Firemen's Retirement System	4,100,635.00	2,790,345.00
Special 5 Year Emergency - Master Plan	204,000.00	224,000.00
Deferred Charges to Future Taxation	0.00	500,000.00
Tax Appeal Reserve	0.00	500,000.00
Payment of Prior Years Bills	<u>9,718.93</u>	<u>10,750.35</u>
<b>TOTAL</b>	<u>\$6,147,790.48</u>	<u>\$5,583,856.35</u>

**2008 CAPITAL BUDGET**

Project	Total Amount	FUNDED BY		
		Capital Improvement Fund	Notes Authorized	Municipal O/S Grants or Loans
1 Acquisition of Property-(Reserved)	150,000	5,000	95,000	50,000
Traffic Signal Improvements	11,500	11,500		
Ped Overpass Queen Ann & Forest	15,000	15,000		
NJDOT-Fycke Lane	27,000	27,000		
Resurfacing & Curb Replacement	32,000	32,000		
TEA Grant - Ward Plaza	24,000	24,000		
Resurfacing & Curb Replacement	19,250	19,250		
Fire Station HQS - Architectural Services	217,000	20,000		197,000.00
911 Communication Center	250,000	12,500	237,500	
Resurfacing & Curb Replacement	2,000	2,000		
Replace Packer	23,350	23,350		
Terhune Park Tennis Court & Hawthorne Pool	150,000	80,000		70,000
Ladder Truck	1,000,000		275,000	725,000
Resurfacing & Curb Replacement	50,000	50,000		
CD-Portion of Shepard Avenue and Ardsley Court	40,000	40,000		
NJDOT-State Aid Projects	72,000	72,000		
Burr Blvd Sidewalks and Crosswalks	12,000	12,000		
Bergen County M.O.S.T. Projects	15,000			15,000
Resurfacing & Curb Replacement	650,000	32,500	617,500	
Replace Various Equipment	500,000		475,000	25,000
Street Name Sign Replacement	25,000	25,000		
Grayson Place Bridge Restoration	46,500	46,500		
Municipal Bldg - Carpet replacement	10,000	10,000		
Municipal Bldg - Finance Dept Security	10,000	10,000		
Municipal Bldg - Upgrades as needed	10,000	10,000		
Old Police HQS - Abatement for Records	25,000	25,000		
BC O/S - Barrier Free Access to Wading Pools	145,000			145,000
Upgrade/Replace Equipment	15,000			15,000
	<u>\$3,546,600.00</u>	<u>\$604,600.00</u>	<u>\$1,700,000.00</u>	<u>\$1,242,000.00</u>
2008 Budget Appropriation		333,000		
Balance 12/31/2007		<u>349,252</u>		
		<u><u>\$682,252</u></u>		

# MISCELLANEOUS ANTICIPATED REVENUES

<u>Revenue</u>	<u>2008</u>	<u>2007</u>	
	<u>Budget</u>	<u>Budget</u>	<u>Received</u>
<b><u>Local Revenues</u></b>			
Licenses - Alcoholic Beverages	\$70,600.00	\$71,000.00	\$70,626.00
Licenses - Other	96,500.00	99,100.00	96,652.10
Fees & Permits - Building	850,000.00	850,000.00	966,571.00
Fees & Permits - Other	874,800.00	783,300.00	875,050.74
Fines & Costs - Municipal Court	824,800.00	963,000.00	824,819.11
Fines & Costs - Other	43,200.00	38,900.00	43,262.41
Interest & Costs on Taxes	375,000.00	375,000.00	452,797.28
Interest & Costs on Assessments	11,000.00	12,000.00	11,595.68
Interest on Investments	600,000.00	600,000.00	701,759.87
Rental of Township Property	15,200.00	19,500.00	15,250.00
Public Library Copier Fees	0.00	600.00	0.00
Sewer Use Charges	300,000.00	0.00	0.00
Reserve for Sale of Municipal Assets	825,000.00	0.00	0.00
SID Downtown Business Loan	40,000.00	40,000.00	40,000.00
	<u>\$4,926,100.00</u>	<u>\$3,852,400.00</u>	<u>\$4,098,384.19</u>
<b><u>State Revenues</u></b>			
Energy Receipts Tax	\$2,910,172.00	\$2,740,720.00	\$2,740,720.00
Supplemental Energy Receipts Tax	127,247.00	127,247.00	127,247.00
Leg. Init. Municipal Block Grant		165,510.00	165,510.00
Consolidated Municipal Property Tax Relief Aid	1,118,556.00	1,315,711.00	1,315,711.00
Hotel Occupancy Tax	475,000.00	475,000.00	496,318.71
Municipal Property Tax Assistance		83,986.00	83,986.00
State Aid (Municipal Levy Reduction)		140,000.00	140,000.00
Extraordinary Aid			
	<u>\$4,630,975.00</u>	<u>\$5,048,174.00</u>	<u>\$5,069,492.71</u>
<b><u>Grants</u></b>			
Public Health Priority Funding	\$17,416.00	\$17,192.00	\$17,192.00
Municipal Alliance Against Drug & Alcohol Abuse	17,500.00	17,500.00	17,500.00
Safe & Secure	0.00	60,000.00	60,000.00
COPS in Shops	3,600.00	3,200.00	3,200.00
NJ Body Armor Replacement	11,489.51	9,429.51	9,429.51
COPS Secure Our Schools-due from TBOE	0.00	190,095.55	190,095.55
COPS Secure Our Schools	0.00	251,921.00	251,921.00
FEMA Firefighters Grant	675,000.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	<u>\$725,005.51</u>	<u>\$549,338.06</u>	<u>\$549,338.06</u>
<b><u>Grants - Prior Year Budget Amendments</u></b>			
CDC Pandemic Influenza Funding (NJ DHSS)		\$10,270.00	\$10,270.00
2007 BCUA Municipal Recycling Assistance Program		14,303.51	14,303.51
Clean Communities Program		39,697.03	39,697.03
9-1-1 General Assistance Grant		36,651.00	36,651.00
Click It or Ticket 2007		4,000.00	4,000.00
Puffin Foundation		4,000.00	4,000.00
Obey Signs or Pay Fines Speed Enforcement Grant		4,000.00	4,000.00
Thermal Imaging Camera 200 Club of Bergen County		5,250.00	5,250.00
Pedestrian Safety		20,000.00	20,000.00
COPS Gang Resistance Education & Training		25,437.00	25,437.00
NJ SHARE Fire Dispatcher		31,401.90	31,401.90
		0.00	0.00
	<u>\$0.00</u>	<u>\$195,010.44</u>	<u>\$195,010.44</u>
TOTAL GRANTS	<u>\$725,005.51</u>	<u>\$744,348.50</u>	<u>\$744,348.50</u>
Total Miscellaneous Revenues	<u>\$10,282,080.51</u>	<u>\$9,644,922.50</u>	<u>\$9,912,225.40</u>

## COUNCIL

Michael Kevie Feit, Mayor	
Lizette P. Parker, Deputy Mayor	
Mohammed Hameeduddin, Councilmember	
Adam Gussen, Councilmember	
Monica Honis, Councilmember	
Elie Y. Katz, Councilmember	
Barbara Ley Toffler, Councilmember	
Phone:	(201) 837-4811
FAX:	(201) 837-9547
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	admin@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

### Membership

The Council is comprised of seven members, elected at large, of which one is elected by the Council as Mayor and one as Deputy Mayor. Councilmembers are elected for staggered four year terms with elections occurring every two years.

### Powers and Duties

The Township is governed by an elected Council and an appointed Manager and other such officers and employees as may be duly appointed pursuant to law. All powers of the Township and the determination of all matters of policy are vested in the Council, except as otherwise provided by the Optional Municipal Charter Law (N.J.S.A. 40:69A-1 to 40:69A-21) or by general law (as defined in N.J.S.A. 40:69A-28).

The Council is empowered to continue or create and determine and define the powers and duties of such executive and administrative departments, boards, and offices as it may deem necessary for the proper and efficient conduct of the affairs of the Township. The Council is responsible for the fiscal and financial policies of the Township and has the duty to raise the revenues required by the Township and to adopt an annual budget, which includes all appropriations required by State law.

### Appointments

The Council appoints the Municipal Manager, Municipal Clerk, Tax Assessor, Auditor, Township Attorney, Municipal Court Judge, Municipal Prosecutor, Class II and IV members of the Planning Board and two alternates, all members of the Zoning Board of Adjustment and four alternates and other officers, boards and commissions as permitted or required by law and/or as the Council may deem necessary for the proper and efficient conduct of the affairs of the Township.

### **Mayor**

The Mayor presides at all Council meetings and has a voice and vote in its proceedings. The Mayor appoints the members of and fills vacancies in the Library Board, appoints the Class II member of the Planning Board and sits as the Class I member of the Planning Board. The term of the Mayor is for two years and expires upon the election of a successor at the next organizational meeting of the Council.

### **Meetings**

*Regular* - The Council holds regular meetings at least twice per month, except in July and August, as established by resolution, on designated Tuesdays at 8 PM. A different starting time and day may be designated in the meeting notice. The Municipal Clerk posts a copy of the agenda and copies of the full text of all ordinances and resolutions thereon, in the Municipal Building, and provides copies to members of the public attending the Council meetings, and, for a fee, to those who request the same by mail. There is a good and welfare portion at each Regular meeting of the Township Council, no later than 9 PM.

*Organizational* - On July 1 following a municipal election, the Council holds an organizational meeting at which time the Municipal Clerk presides over the meeting until a Mayor is elected. Following the election of the Mayor, a Deputy Mayor is elected who presides in the absence the Mayor.

*Special* - Special meetings may be called at any time by the Mayor, by two members of the Council or by petition signed by voters equal in number to not less than two percent of the number of persons voting in the last election. The business of a special meeting shall be specified in the call for such meeting and no other business may be considered, except as otherwise determined by two-thirds of the Council taken at said meeting.

*Continued* - A continued meeting shall be a continuation of the last preceding meeting with business being resumed where it was left at the time of adjournment. A continued meeting shall complete the business of the last preceding meeting and not initiate any new business.

*Workshop meetings* - The Council holds workshop meetings at least once per month as established by resolution of the Council, on designated Tuesdays at 7:30 PM. A different starting time and day may be designated in the meeting notice. All

matters to be considered at the next regular Council meeting and any other matters designated by Council. Council, any member thereof, the Manager, Clerk or the Township Attorney may list matters to be reviewed or discussed at the workshop session.

*Workshop meetings* are open to the public. A portion is set aside for public comment at the start of the meeting. No formal votes are taken by the Council at the workshop meetings, except as otherwise directed by a two-thirds vote of the members present, but no fewer than five. In this event, the public is permitted to participate and speak on such terms as the Council designates on the matter on which the Council has taken or will take a formal vote.

**Rules of Order** - Consideration of motions and debate at all meetings of the Council and of matters of meeting procedures, are conducted in accordance with those established by the Ordinance, as may be found in the Township Code.

**Rules of Procedures** - Rules of procedures are specifically prescribed by Ordinance, Appendix I of Chapter 2 of the Code of the Township of Teaneck and are intended as a guide for the conduct of all Council meetings.

## ADMINISTRATION

<b>MUNICIPAL MANAGER</b> Helene V. Fall, MPA, CPM	
Phone:	(201) 837
FAX:	(201) 837
Hours:	8:30 AM Monday
E-mail:	admin@t
Address:	818 Tear Teaneck,
<b>MUNICIPAL CLERK</b> Lissette Aportela-Hernandez, MPA	
Phone:	(201) 837
FAX:	(201) 837
Hours:	8:30 AM Monday
E-mail:	clerk@te
Address:	818 Tear Teaneck,

The ***Municipal Manager*** is appointed by the Council and is fully qualified to exercise the powers to perform the duties of the office as required by law. The Manager is responsible to the Council for carrying out all policies established by it and for the proper administration of all affairs of the Township within the jurisdiction of the Council.

The Manager is the chief executive and administrative official of the Township and is responsible, among other responsibilities to:

1. Compile and submit to Council the tentative annual budget pursuant to law.
2. Execute all laws and ordinances of the Township and the State of New Jersey.
3. Appoint and remove a Deputy Manager and all department heads and other officers, subordinates and assistants for whose selection or removal no other method is provided for in the Charter or otherwise as provided by Code or State law.



4. Supervise and control his/her appointees and report all appointments or removals at the next meeting thereafter of the Council, or as otherwise prescribed.
5. Review existing job classifications and salary ranges of all employees and present recommendations for additions, changes, or modifications to Council.
6. Negotiate contracts for the Township, subject to Council approval.
7. Report to Council any violations of the terms or conditions of any statutes, etc.
8. Attend all meetings of the Council with a right to take part in the discussions.
9. Keep the Council advised of the financial condition of the Township.
10. Make an annual report to Council, to include a detail list of major capital improvements considered by the Manager to be necessary or desirable during the succeeding five years.
11. Ensure that no contract is made or improvement under taken until the necessary funds have been appropriated in the budget or by ordinance.
12. Consult and work together with the Council and Planning Board to maintain the Master Plan and to establish plans for the future development of the Township.
13. Investigate at any time the affairs of any officer or department of the Township.
14. Establish the organizational structure, duties, plans and responsibilities of all department heads and their major subordinates who report to the Manager, within the framework of general administrative policies established.
15. Develop, update, and submit to Council for its approval employment policies not covered by collective bargaining agreements and the New Jersey Department of Personnel, purchasing procedures, risk management procedures, negotiation positions in collective bargaining with employee unions, the status of formal employee grievances or claims whether or not referred to labor counsel, evaluations of each department and offices of the Township including staffing requirements and capital improvements as part of preparing and recommending an annual budget, and provide for a parts and supplies inventory oversight program.

The ***Municipal Clerk*** is responsible to:

1. Keep and preserve the minutes and records of the proceedings of Council.
2. Prepare detailed written minutes and make them available to Council within ten business days following the day of meeting. Upon approval of Council, the minutes shall be made available to the public.
3. Preserve and compile all ordinances and resolutions and at the end of each year; codify and bind all ordinances and resolutions.
4. Have custody of the Township Seal.
5. Have and take custody of all official books, papers, and documents of the Township for which no other provision is made.
6. Provide secretarial and clerical services for the Council and all Councilmembers in the discharge of their official duties.
7. Prepare, arrange, keep, and amend the Council meeting agendas, pursuant to the direction of Council.

8. Perform the functions required by Municipal Clerks by the General Election Law and any other State law or ordinance and receive the Township fees prescribed therefore.
9. Administer the licensing provisions of Township Ordinances where no other provision is made.
10. Perform the functions vested in the Clerk by State Law and Township ordinance relating to bingo and raffles licensing.
11. Coordinate activities between the Council and the various boards and bodies of the Township and collect and distribute the minutes of various boards and bodies of the Township.

## ASSESSMENT

TAX ASSESSOR James R. Tighe, CTA, SCGREA	
Phone:	(201) 837-4846
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	assessor@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES:

The Office of Assessment Administration is responsible for determining the taxability of property and for the equitable distribution of the tax burden in conformity with existing statutes and regulations. The office maintains the assessment rolls as required by law, updates ownership information for billing purposes, and provides information to the public. The Assessor's Office also administers the paperwork for Senior/Disabled tax deductions and Veterans deductions and determines the eligibility for exemption. The Teaneck Assessor's Office maintains a record card for each property in the township which includes physical characteristics of the land and buildings, as well as assessment information. The office maintains tax maps identifying each parcel in the township along with its physical dimensions. A file containing deeds from sales which have occurred over the past 12 years is also maintained in the office, however, the official repository of deeds is the County Hall of Records where complete files are maintained. The Assessor's Office does not maintain files of property surveys or building plans. If you are in need of a property survey, you must contract privately for such services.

As part of the task of maintaining the tax rolls, the Assessor's Office conducts inspections of properties which have been renovated, expanded or newly constructed, as well as of properties which have been damaged. Inspections of properties which have had building permits issued are conducted primarily in the spring and summer and bills reflecting the increased assessments are issued by October 1. As the Assessor's Office has a limited staff, an outside contractor aids in inspecting the properties during peak inspection periods. This individual will be furnished with identification letters issued by the Township and you should request them at the time of inspection.. For maximum efficiency, inspections are made based on geographical considerations and are largely unscheduled. If you have obtained a building permit for renovations, additions or new construction, you should expect a representative of the Assessor's Office to visit the property. If you

are not home at the time, or if the timing of the inspection visit is inconvenient, the inspector will leave a letter and you may call for an appointment. I would urge all residents to cooperate as fully as possible with the inspectors so that this task can be accomplished as efficiently as possible.

***Current New Jersey Property Tax Relief programs are as follows:***

**Senior Citizen, Disabled, Surviving Spouse:** The State Constitution authorizes an annual property tax deduction from the property taxes levied on a dwelling house owned and occupied by a qualified senior citizen, a person less than 65 who is permanently and totally disabled, or a person who is the surviving spouse of a qualified senior or disabled person. In order to qualify, persons must be residents of the State of New Jersey, reside in the property for which the deduction is claimed, and have an income not exceeding \$10,000 annually, excluding Social Security or a comparable governmental retirement or disability program not to exceed the equivalency under Social Security.

**Veteran's Deduction:** The State Constitution also provides for a tax deduction for qualified veterans and/or their surviving spouse. To qualify, the veteran must have served during a designated time of war (as follows) and must have received an honorable discharge.

Operation Northern/Southern Watch	August 27, 1992 - March 17, 2003
Operation Iraqi Freedom	March 19, 2003 - Ongoing
Operation Enduring Freedom	September 11, 2002 - Ongoing
“Joint Guard Mission” Bosnia & Herzegovina	December 20, 1996 - June 20, 1998
“Joint Endeavor Mission” Bosnia & Herzegovina	November 20, 1995 - December 20, 1996
“Restore Hope” Mission - Somalia	December 5, 1992 - March 31, 1994
Operation Desert Shield/Storm	August 2, 1990 - February 28, 1991
Panama Peacekeeping Mission	December 20, 1989-January 31, 1990
Lebanon Peacekeeping Mission	September 26, 1982-December 1, 1987
Grenada Peacekeeping Mission	October 23, 1983 - November 21, 1983
Vietnam Conflict	December 31, 1960 - May 7, 1975
Korean Conflict	June 23, 1950 - January 31, 1955
World War II	September 16, 1940 - December 31, 1946
World War I	April 6, 1917 -November 11, 1918

*Note: Peacekeeping Missions require actual service in a combat zone for a total of 14 days, unless a service injury was received in a combat zone.*

**The preceding constitutional authorizations are administered by the assessor. For those individuals who feel they may qualify, the assessor should be contacted for the necessary forms or additional information.**

**Property Tax Reimbursement Program:** During 1998 legislation was passed to authorize a freeze in property taxes for qualified senior citizens. The eligibility requirements of this program are constantly being reviewed and updated and the State Division of Taxation should be contacted at 1-800-882-6597 for applications and/or current requirements.

**NJ Saver Rebate:** This is the most recently enacted property tax relief program having been instituted in 1999. All residents who owned and paid taxes on a home used as their principal residence are eligible, there are no age or income requirements. This rebate is applied for via telephone by June 15 directly with the Division of Taxation. The local assessor's office has no involvement in mailing forms, calculating rebate amounts, or processing claims. You may call 1-877-658-2972 toll free for additional information on this program. The rebate amount varies by town and is based on the effective school tax rate.

**Homestead Rebate:** This program was formerly administered, in part, by the local assessor's office, but has been modified over the years and is now administered by the Division of Taxation through NJ income tax returns (Form HR-1040 and NJ-1040 if required). Homeowners and tenants who pay property taxes on their principal residence in New Jersey either directly, or through rent payments and whose gross income does not exceed \$100,000 (65 or older, or disabled) or \$40,000 (all others) are eligible. This rebate ranges from \$30 to \$500. For information on Homestead Rebates you must call the Homestead Rebate InfoLine 1-800-323-4400.

**The three preceding relief programs are administered by the Division of Taxation and may be affected by state budgetary restrictions. You must call the numbers listed for applications and/or information regarding these programs.**

## **TAX APPEALS**

Property owners who wish to contest the equity of their assessed value may file a petition with the Bergen County Board of Taxation on or before April 1. Petitions and instructions for filing are available directly from the County Board of Taxation, please call (201) 336-6300. Please note that the Tax Assessor's Office does not have these forms, they **must** be obtained from the Board of Taxation.

**2007 ASSESSOR'S REPORT:**

The revaluation of all property in the Township of Teaneck was put on the books for Tax Year 2007, marking the successful completion of the first, full-scale revaluation of the township in 19 years. Given the significant elapse of time since the last revaluation and/or municipal-wide review of assessments, it was not unexpected that there would be significant shifts in valuation trends amongst the various neighborhoods and property classes. While the average assessed value increased by a factor of 2.36, (meaning the average new assessment was 2.36 times higher than the old assessment), there were sections where assessments increased by more, which led to significant tax increases. There were also properties where assessments increased by less than 2.36, leading to actual decreases in their 2007 tax obligation. In general, if a property assessment increased by a factor significantly greater than 2.36 it meant that the property and/or the neighborhood in which it was located, was/were greatly undervalued relative to the rest of the Township. This typically arises from a situation where property values in the affected area rise at a greater rate than those in the rest of the town. (The converse is also true for those properties which saw decreases in their 2007 tax obligation.) Owners of properties that are undervalued relative to their neighbors are not contributing as much as required under the mandate of the New Jersey State Constitution, which means that other property owners are paying more than required to make up the difference. Ultimately, the whole purpose of the revaluation was to eliminate situations like this and restore equity to the taxing rolls.

The Assessor's Office, Bergen County Board of Taxation and the New Jersey Division of Taxation continue to monitor the results of the 2007 revaluation via an analysis of all sold properties. The assessment of each property that is sold is compared to the price at which it is sold to determine a ratio between the two. If the ratio is higher than 100% it means that the assessment is more than the property sold for; if the ratio is less than 100% , the assessment is less than the property sold for.; if the ratio equals 100%, the assessment equals the sale price. Based on the results of this analysis, which included sales transacted throughout 2007, the average ratio calculated for 2008 was 99%. This means that, on average, assessed values are slightly less than what the properties are selling for. It is also additional evidence that the revaluation produced generally accurate results and has restored equity to the tax rolls.

A total of 306 tax appeals were filed with the Bergen County Board of Taxation contesting the 2007 assessed values. This represents approximately 2.5% of all property owners in Teaneck and is considered to be a relatively low appeal rate given that a revaluation was just put into effect. This is likely due to the fact that Teaneck property owners tend to be fairly well versed on property valuation issues (undoubtedly helped by the increasing number of online valuation resources), and the accuracy of the revaluation. In addition there are approximately 150 appeals pending with the New Jersey State Tax Court, over half of which are appeals of

commercial valuations and some of which are pending from prior years. These will be litigated, settled or withdrawn over the next few years.

In addition to revaluation related activities, the Assessor's Office continued with its day to day activities such as processing deeds, recording changes of ownership, inspecting and listing new construction for added assessments, processing deduction and exemption claims, as well as fielding inquiries from the public on all matters of real property taxation.

### **Township Profile**

The following breakdown by property class for real property will appear on the 2008 Tax List.

<u>Property Type</u>	<u># of Parcels</u>	<u>% of Total #</u>	<u>% of Ass'd Value</u>
1-4 Family Res.	11,272	94.87	86.05
Commercial	386	3.23	9.50
Industrial	16	.10	0.80
Apartments	58	.50	3.15
Vacant Land	149	1.30	0.50
Total	11,881	100%	100%

(In addition to taxable real properties, Teaneck has a total of 314 exempt properties which include schools, municipal properties, houses of worship, parsonages, charitable properties, and hospitals.)

## BUILDING DEPARTMENT

CONSTRUCTION OFFICIAL/ZONING OFFICER Steven M. Gluck, RA	
Phone: -General Building -Board of Adjustment -Planning Board	(201) 837-4830 (201) 837-4835 (201) 837-4834
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays Building permits are issued until 1 PM daily.
E-mail:	building@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES

The Building Department is responsible for the administration of both the New Jersey Uniform Construction Code (U.C.C.) and the Township of Teaneck Development Regulations (Zoning Ordinances). Building Department personnel review applications for development, conduct field inspections and issue permits and certificates of occupancy. In addition, Building Department staff respond to emergency scenes to assist the Fire and Police Departments with evaluation of properties for suitability of occupancy. Both administrative and technical staff are available to assist with questions about the need for permits and the process of obtaining them.

### 2007 CONSTRUCTION OFFICIAL'S REPORT

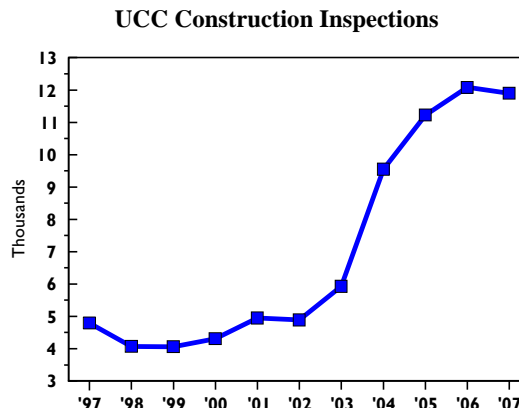
The Building Department issued 2,900 U.C.C. construction permits in 2007 with a construction value of \$41,824,736, compared to 2,879 U.C.C. construction permits in 2006 with a construction value of \$57,863,974. There were 23 permits where all fees were waived. The waived fees totaled \$3,071. These permits encompassed both municipal and Board of Education projects.

In addition, the Building Department issued 815 Zoning permits after reviewing a total of 1,049 Zoning Permit Applications. The denied applicants have either abandoned their projects, modified the proposals to be code compliant or are in the process of applying for necessary variances or site plan approvals.



The Township received a total of \$1,047,847 in revenue from various permits and fees, and the department personnel performed inspections/reviews from the following Building Department activities:

Construction activity spiked in 2006 as a result of the collection of permit fees from several large projects. These large projects are scheduled to continue into the 2008 construction season. This sustained rise in construction activity and permit fees collected, has been constant since the early 1990's, with an exaggerated spike in the 2002 construction season due to permits issued for similar major projects.



Revenues generated during any calendar year are sometimes expended the following construction season or even over several seasons, depending on project size. Inspections need to be performed throughout the life of the project, requiring staffing levels to be maintained to properly serve project needs. Teaneck has been fortunate to secure the services of State licensed inspection personnel sufficient to meet the continued demand. A proactive program of continuing education and staff's acquisition of additional license credentials keeps Teaneck poised to deal with a sustained economy.

Enforcement of the New Jersey Uniform Construction Code continued through 2007. Actions taken ranged from declaration of Unsafe Structures to Penalty Notices for performing construction work without the required permits. With the objective of gaining compliance with the State Uniform Construction Code and Teaneck's zoning ordinances, property owners are given every opportunity to correct violations. Property owners are advised to contact the Building Department to determine whether zoning or construction permits are required for their particular project.

The Planning Board adopted a new Master Plan for the Township, outlining a comprehensive, long-range plan intended to guide the growth and development of the community. Discussions were also held on the Open Space and Recreation Plan. During the year, the Planning Board reviewed and approved applications for a new office building at 972 Teaneck Road, a new financial institution at 140 State Street and a cellular telephone tower to be located on municipal property at the Richard Rodda Community Center. The Board reviewed many requests for design waivers for signs from both newly established businesses and existing commercial establishments.

The Zoning Board of Adjustment was kept busy with a steady submission of applications for Site Plan, Subdivision and Variance approvals. The Zoning Board of Adjustment heard appeals for the establishment of a house of worship at 125 Galway Place, expansions of houses of worship at both 389 West Englewood Avenue and 950 Queen Anne Road and a multifamily residential complex at 60 Bergen Avenue. These were all in addition to numerous requests by property owners for alterations to their private dwellings. The Zoning Board continued to schedule special meetings throughout the year to deal with the volume of work.

## MUNICIPAL COURT

James E. Young, Jr., Municipal Court Judge Jill Graham, MCA, Municipal Court Administrator	
Phone:	(201) 837-4850
FAX:	(201) 837-1222
Hours:	Violations Bureau 8:30 AM to 4:30 PM - Telephone 8:30 AM to 3:30 PM - Window Monday to Friday, Except Holidays  <b>Court Sessions</b> Monday - 3 PM - Mandatory Court Appearances Mon., Tue., Wed - 4 PM - Scheduled Traffic Summonses Thursday - 9:30 AM - Scheduled Criminal, Disorderly & Petty Disorderly Offenses Friday - 10 AM - Scheduled Special DWI Sessions
Online Ticket Payment	<a href="http://www.njmcdirect.com">www.njmcdirect.com</a>
E-mail:	<a href="mailto:admin@teanecknjgov.org">admin@teanecknjgov.org</a>
Address:	818 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES:

Court sessions are held in the Municipal Building Council Chambers.

Municipal Court handles all traffic violations that occur in Teaneck. It also hears all violations of Teaneck ordinances, disorderly and petty disorderly offenses. More Serious offenses are turned over to the Bergen County Prosecutor's Office in Hackensack, for disposition.

Generally, all cases involving defendants in custody are handled via Video Conferencing.

The Municipal Court is completely automated, utilizing the Statewide Automated Traffic System (ATS), and the Automated Criminal System (ACS). The Police Department is online with inquiries, and to verify warrants. New Jersey Police Departments, including the TEANECK Police Department, can access valuable information by utilizing this computer to view the records of the TEANECK Court as well as all other Municipal Courts throughout the State Of New Jersey. The ATS/ACS system is connected with the New Jersey Motor Vehicle Commission for prompt reporting of court dispositions, and suspensions of driver's licenses of defendants who fail to pay their court fines, satisfy traffic summonses, or criminal disorderly persons offenses.

The New Jersey Motor Vehicle Commission also reports to the Courts through the ATS system, and other Motor Vehicle agencies throughout the United States, supplying information on the owners of vehicles who have committed parking violations or are in contempt of court on any traffic or criminal matters.

## 2007 COURT ADMINISTRATOR'S REPORT

The Municipal Court processed 621 criminal complaints, and approximately 20,751 traffic summonses in 2007 as compared to 527 criminal complaints which were processed and approximately 21,514 traffic summonses in the year 2006.

With a decrease of nearly traffic summonses issued in 2007 in comparison to the previous year, the Teaneck Municipal Court collected a total of \$1,738,509.60 in fines and costs in 2007 versus a total of \$2,110,897.60 collected in 2006.

A total of \$819,718.40 was remitted to the Treasurer of the Township of Teaneck in 2007, as compared to \$942,206.00 remitted in 2006. \$6,132.00 was remitted to the POAA fund in 2007 versus \$6,958.00 in 2006.

The remaining balance of \$912,659.20 was remitted to other agencies, primarily the State Director of Motor Vehicle Commission and the County of Bergen in 2007. \$1,126,881.90 was remitted in 2006.

Traffic and Criminal Court sessions are currently held five times a week plus a special sessions for DWI cases, utilizing the Council Chambers. There is limited seating in the Council Chambers which is accommodated by the five weekly court sessions.

## FINANCE DEPARTMENT

CHIEF FINANCIAL OFFICER Anthony Bianchi CPA, CMFO	
Phone:	(201) 837-4816
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	finance@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666
TAX COLLECTOR Milene Quijano CTC	
Phone:	(201) 837-4819
FAX:	(201) 837-1222
Hours:	On the first Monday of February, May, August and November and the last Monday of January, April, July, and October, the Tax Office is also open from 7:00 PM to 8:30 PM.
E-mail:	tax@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666
REGISTRAR OF VITAL STATISTICS Laura Turnbull, Registrar	
Phone:	(201) 837-4820
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	finance@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

## DIRECTORY OF SERVICES:

The Finance Department is responsible for the receipt, safeguarding, investment, and disbursement of municipal funds which includes tax collection, accounts

payable, and payroll. This Department also includes the Registrar of Vital Statistics, who issues all birth, marriage and death certificates, marriage licenses, and burial permits.

## 2007 CHIEF FINANCIAL OFFICER'S REPORT:

In 2007, the Finance Department disbursed more than \$60,000,000 in Budget Appropriations through the processing of more than 5,000 vouchers. In addition, the Department prepares a biweekly payroll for over 375 full time employees as well as part time and seasonal employees, and prepares all State and Federal payroll returns. The Finance Department has relied on automation in order to keep staffing costs to a minimum. For example in 2007, there were only three employees in the Finance Office compared to twenty years prior when there were five employees.

The Finance Department continued to provide administrative support to the Cedar Lane Special Improvement District and the Teaneck Economic Development Corporation by maintaining its financial records and preparing its payroll returns through the end on the year. Beginning in 2008, this work will be done by the Cedar Lane Special Improvement District's and the Teaneck Economic Development Corporation's accounting work using an outside accounting firm, with the costs to be borne by each respective agency.

The Finance Department has maintained an in-house computer for its budget and accounting system since 1995. The Finance Department also maintains and manages a local area network which connects all departments. Over 100 computers (does not include the Police Department) are now maintained by two MIS employees from the Finance Department.

The Finance Department also invests the monies of the Township and in 2007 produced \$701,760 of interest income on an after budget surplus of \$2.3 million with interest rates ranging between 4.51% and 5.29%.

The Tax Office is the central receiving agency for all municipal fees collected for licenses, fees, permits, fines, etc. In addition, this office handles the billing, tax collection, senior citizen and veteran deductions and tax searches for more than 12,000 properties in the Township. Inquiries for related information from residents, attorneys, relators, banks, mortgage companies and others are responded by this office, which is managed by the Tax Collector.

The Tax Office collected 98.16% of the total tax levy of \$131,059,577.66 in 2007. Also in 2007, 99.14% of all delinquent taxes were collected. The Tax Office holds an annual tax sale, which in 2007 yielded \$37,800 in tax sale premiums. When combined with all other revenues and fees, the Tax Office collected over \$140 million in 2007. All these funds are recorded and deposited by the Tax Office within 48 hours of receipt as required by state law. Like the Finance Office, the Tax Office is minimally staffed with three employees.

The Registrar of Vital Statistics is also located in the Finance Department. The Registrar and an assistant are scheduled to returned to the Health and Human Services Department when suitable space is prepared.



## FIRE DEPARTMENT

<b>FIRE CHIEF</b> Robert J. Montgomery, FSCO, FO, FI	
Phone: Non-emergency	(201) 837-2085
<b>To Report A Fire</b>	<b>911 or (201) 837-7783</b>
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
Address:	1231 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES

In addition to responding to all fire alarms, the Department is often called out to auto accidents, rescue missions and other emergencies.

*Fire Prevention Bureau:* The Bureau is the enforcement agency for the Township's Fire Code, which is aimed at controlling fire hazards in all structures in the community except owner-occupied one and two family homes. The Fire Code mandates periodic inspections which includes inspections of schools, local businesses, factories, hospitals, nursing homes, all commercial business, industrial and office buildings in the community.

All new construction, including renovations and additions, are inspected by a fire specialist before a certificate of occupancy is issued. There is a strong effort, in cooperation with the Building Department, to build in as much fire protection as possible. Residents may request an inspection of their home to determine whether fire hazards exist. A fire prevention specialist will make a comprehensive examination of the resident's home or apartment and prepare a list of recommendations for changes that will greatly reduce the possibility of fire.

All residences upon resale and all rental units upon rental, in accordance with State mandate, are inspected for required smoke detectors and carbon monoxide detectors. The Bureau reminds residents that two to three weeks notice is required for a smoke detector and carbon monoxide inspection appointment to be made, due to the large volume of requests.

In 2007, the Teaneck Fire Department conducted 5,304 fire prevention related activities/inspections. Of that number neighborhood fire companies conducted approximately 1,800 in-service inspections. Mandatory training requirements for the two newly assigned Bureau personnel required intensive training in 2007.

Additionally, members of the Bureau developed a power point training program for all fire department members on how to perform fire company in-service inspections. In-Service inspections help familiarize fire suppression personnel with building layouts and are seen as a fire preplanning opportunity. Company fire prevention efforts also help insure that proper storage conditions and adequate maintenance is being performed in the buildings for items such as exit signs, emergency lighting and blocked exits. Fire Prevention staff members responded to 59 fire responses throughout the year to assist fire suppression personnel with manpower needs.

The Fire Prevention Bureau has speakers available for Fire Safety lectures. Please contact the Bureau at (201) 837-4861 to schedule a lecture for your group or organization.

*Fire Investigation Unit (FIU):* Under the direction of the Chief of Department and the Fire Official the FIU conducts investigations of all fires for origin and cause. In cases of arson, the FIU coordinates with the Teaneck Police Department, the Bergen County Prosecutor's Office, the Bergen County Arson Squad and other State and Federal agencies.

*Fire Suppression:* The primary goal of the Teaneck Fire Department is to prevent fires from occurring. When a fire does occur the goal is to immediately protect life and property by promptly confining, controlling and extinguishing the fire while rescuing any entrapped occupant. It should be noted that the average response time of the Teaneck Fire Department is three minutes from time of notification to arrival on scene (this is below the recommended four minute response time). At the first sign of alarm activation, smoke and/or fire the fire department must be notified.

Building occupants should leave the structure immediately and call the fire department from outside the structure. Many serious and/or fatal fires could have been avoided by prompt notification of the local fire department. Remember delays in notification of the fire department cost lives.

**EVER REENTER A BURNING STRUCTURE.**

In 2007, the Teaneck Fire Department received mutual aid (13 times) and rendered mutual-aid (22 times) to surrounding communities at multiple alarm fires. The Teaneck Fire Department is a member of the Mid-Bergen Mutual Aid Association and serves as the Mutual Aid Dispatch Center.

*Rescue Operations:* Auto extrication (removal of a victim entrapped in a vehicle) occurs quite often in Teaneck. The Fire Department responds to serious motor vehicle accidents, along with the Teaneck Police Department and the Teaneck Volunteer Ambulance Corps on Route 4, Route 80, Route 95 and on local streets. In 2006 the department received a new Rescue truck and a new rescue boat.

The old Rescue truck remains in-service as a backup unit to the new rescue. It should be noted that the Teaneck Fire Department responds to water rescues on the Hackensack River, Overpeck Creek and to flooding conditions in Teaneck and neighboring towns upon request. Also, in cooperation with and in support of other Township emergency services, the Fire Department has increased our response to medical calls.

This is all part of a conscious Department effort to improve residents quality of life and to save lives. The cooperation between the Teaneck Police Department, the Teaneck Fire Department and the Teaneck Volunteer Ambulance Corps has been well established over years of joint response to emergencies.

*Training Bureau:* In 2007, uniformed members of the Department attended continuing education courses covering a wide variety of subjects . Classes in Confined Space Rescue, Ropes & Knots, Gas Emergencies, Electrical Emergencies, Gang Awareness Training, CPR & AED Recertification, basement fires, Everyone Goes Home Program (sponsored by the National Fallen Firefighters Foundation), Paratech highway stabilization kit, vehicle extrication, vehicle airbag safety, gasoline/electric hybrid vehicle safety, fire pump operations refresher, NJ Boating Safety Course, CSX railroad training in emergency response, Bergenfield Training facility-Live Burn and Standpipe Operations, Right to Know, 1st Responder Recertification, Burn Awareness, Street Smart ladders, Self Contained Breathing Apparatus and Personal Protective Equipment refresher, New Rescue vehicle operations, New Rescue Boat Operations, FETN Training Videos, Incident Command System 300 update, firefighting practices and Water rescue Train-the Trainer.

Members also completed construction of a Mask Confidence Course in the basement of Fire Station #2 on Cedar Lane. This modular style unit will be reconfigured each year and is used by all department personnel to practice escape from entrapment under the hazardous conditions of a building fire. Members continued to expand their knowledge by also taking additional/optional fire school training on their own. All Fire Department members are either certified as Emergency Medical Technicians and/or Medical First Responders.

The Department has six semiautomatic defibrillators. A defibrillator is located most first line fire equipment and positioned for a quick response .

*Fire Alarm Bureau:* Teaneck's fire alarm boxes are well maintained and were used to report smoke emergencies and other emergencies during 2007. Everyone is urged to activate a fire alarm box to report a fire or smoke condition, serious motor vehicle accident, medical emergencies and any other emergency where a quick arrival of the Fire Department could save lives or property.

The fire alarm boxes are accessible to the public, located on selected street corners and near the entrances of almost all major buildings. To report a fire or emergency, open the small access door, pull the lever, and wait on scene to direct the first fire unit. The boxes are independent of the telephone and electrical companies and will work under the most challenging conditions. Don't hesitate, if in doubt, call us out.

The Alarm Bureau maintains Teaneck's municipal cable plant, containing not only fire signal circuits, but also police and ambulance voice and data circuits. To keep the system reliable and cost-effective, there has been a continual process of replacing older wires and cables which started seventeen years ago. This process continued in 2007. This low cost replacement program, conducted within the existing budget keeps these life safety circuits in reliable condition while reducing the need for corrective maintenance.

Preventive maintenance activities also included testing Township emergency generators and inspecting, and when necessary replacing, emergency standby batteries at numerous key municipal communications points.

*Fire Service Support Unit:* Box 54 Fire Service Support Unit, founded in 1952, is a volunteer rehabilitation unit, that provides communications, canteen and fireground support services . Box 54 volunteers operate 3 vehicles (2 GMC Step-Vans and a 1991 Chevrolet Utility Vehicle) which are maintained, licensed and insured by the Township of Teaneck and are housed at Fire Headquarters and Fire Station 2.

Box 54 provides hot and cold water, coffee and other refreshments at long term fire ,rescue and police investigation scenes. All units are used for rehabilitation at major incidents and the utility vehicle is used to ferry supplies and personnel. Freezers and refrigeration units at Fire Headquarters contain enough food provisions to feed 200 people and include Kosher food items. Funding of supplies is from donations made by Teaneck and other fire departments.

Residents should call 201-837-2085 for further information about joining and/or contributing funds or supplies. The Box 54 Club has been the recipient of the prestigious Matthew Feldman Award, an award given by the Township of Teaneck to service organizations who are deserving of it.

*Good Morning Checkup Program:* This program is designed for shut-ins and senior citizens who live alone and have no one to look in on them on a regular basis. The program provides subscribers with a telephone call service seven days a week, between the hours of 8 AM and 9 AM. A member of the department calls the resident and ask if all is OK. If there is no answer to the first call, a second call is made in about 5 minutes. If there is no answer to the second call, a firefighter is

dispatched to the house to make sure all is well. In the past residents have been found in need of medical assistance and sincerely appreciated the fire department's concern over their welfare.

Before starting this service, a Department representative interviews the applicant to obtain pertinent medical data and to find out who they want called in case of emergency. which may be invaluable support in a personal emergency.

## 2007 FIRE CHIEF'S REPORT:

The Teaneck Fire Department responded to 4,154 alarms in 2007. This is the highest number of responses in the history of the fire department. The alarms were received as follows:

Activity	2007	2006	2005
Fires	250	239	266
Other Emergencies	1,265	1,518	1,322
Alarms, No Fire	1,407	995	959
Mutual Aid	35	38	45
Other Services	1,197	995	1,141
TOTALS	4,154	3,785	3,733

**2007 ACTIVITY ANALYSIS:** As always, the ultimate responsibility for fire safety is with the individual, and for children it is with their parents. No one should sleep in a room without a window large enough and free of obstructions to allow an alternative way out in case of fire. No one should sleep in a house without working smoke detectors at least on each level, and Preferably with smoke detectors in each sleeping room as well. No family should go to bed at night without a valid, realistic, family fire action plan that has been well thought out and practiced.

Sometimes, smoke detectors are disabled because they give numerous nuisance alarms. Most nuisance alarms result from the use of the wrong type of detector or from incorrect detector placement. Ionization type smoke detectors are cheaper, but will alarm for a host of non-dangerous conditions, particularly normal cooking vapors and shower steam. but are faster to respond in a fire with early flame production. Photoelectric smoke detectors are much more stable and respond to a smoldering fire better. The International Association of Fire Chiefs Association recommends the use of both types of detectors in the home. The homeowner should call the Fire Prevention Bureau for recommended placement of detectors and follow manufacturer installation instructions.

Placing smoke detectors in, or right outside, a kitchen or bathroom will inevitably lead to nuisance alarms. Smoke detectors have a limited life span. The National Fire Protection Association recommends replacing smoke detectors ten years from date of manufacture. Most smoke detectors have the manufactured date on the back of the device. If you are not sure how old your smoke detectors are, it would be worth the small investment to replace them. The Fire Prevention Bureau is ready to provide the technical advice you need concerning detectors and escape plans. Call us at our non-emergency number: (201) 837-4861 during normal business hours.

*Grants:* The Fire Department continues to actively seek different avenues to acquire revenue to purchase additional life saving equipment. The Department received a Federal Grant of \$675,000 in December 2007, to be put towards the purchase of a

new Tower Ladder. The Department also received a Federal Grant for \$64,800 in 2005 to purchase emergency generators for Fire Station 2 on Cedar Lane and Fire Station 4 on Windsor Road (now all Fire Stations have emergency generators for backup electrical power).

In 2004, the Department received a Federal Grant of \$40,000 to install a new air cascade system (for filling Self Contained Breathing Apparatus) at Fire Headquarters. The Teaneck Fire Department formed a Grant Committee in 2007 and is aggressively searching for additional grants.

While grants are always sought, there is no guarantee that they will be received. Current Department goals are to provide all Teaneck Fire Department apparatus the following needed items with quantities listed; Thermal Imaging Cameras (6), all fire department vehicles with automatic defibrillators (14), portable radios (38), Multi-gas detectors (7), first aid kits for vehicles (12), Oxygen kits for vehicles (12), hand lights for vehicles (6), forcible entry sets (12) and hydraulic entry tools (7). Additionally, specialized water rescue and ice rescue equipment is being sought. The Grant Committee has quite a task assigned.

**CALL FOR HELP:** To report a FIRE residents are urged to use the Township's fire alarm boxes and/or the emergency number (201-837-7783) for the quickest, most reliable fire response service. State mandated 911 service is also available. On average, fire personnel respond two minutes quicker to signals from fire alarm boxes and this is a significant difference during the early stages of a fire.

We encourage you to program our seven digit number (201-837-7783) into your telephone speed dialer should there be a problem with the 911 system. If the entire phone system should fail, the Township fire alarm boxes are available for you to report any emergency. You should make note of the location of the Fire Alarm Box closest to your home today.

## HEALTH AND HUMAN SERVICES

HEALTH OFFICER Wayne A. Fisher, MA	
Phone:	(201) 837-4824
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	health@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666
REGISTRAR OF VITAL STATISTICS Laura Turnbull, Registrar	
Phone:	(201) 837-4820
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	finance@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

## DIRECTORY OF SERVICES

It is the mission of the Teaneck Department of Health and Human Services to provide programs and services which promote and protect the health, welfare and safety of all the men, women and children who live, work or do business in the Township of Teaneck.

***Property Maintenance and Housing Code Enforcement:*** The prevention of blight and neighborhood deterioration is a top-priority responsibility of the Teaneck Health Department, the chief enforcement agent of property maintenance and housing codes. The enforcement program includes investigation of residential overcrowding, inadequate heat and hot water, insect and rodent infestations, and overgrown and littered properties. Property maintenance is not limited to the appearance of buildings and properties; it also includes the correction of a variety of health and safety hazards.

The housing code enforcement program includes licensing and inspection of one-family rented dwellings and lodging houses, which are inspected on an annual basis. All vacant apartments, including those in two-family houses, must be



inspected before they are reoccupied. The department makes thousands of inspections a year. Enforcement proceedings include warnings, violation notices, and, if all other means fail, Municipal Court action. Laws regarding lead poisoning and asbestos contamination are also strictly enforced.

***Environmental Health:*** Health Department Inspectors participate in the West Nile Virus surveillance system by monitoring properties for mosquito breeding habitat and by collecting avian specimens for laboratory analysis. Potential sources of air pollution are monitored to protect the quality of the air we breathe. Applications for stationary equipment such as pool pumps and air conditioner compressors are reviewed by the Health Department to make sure that the units will not become a nuisance to neighboring properties. Inspectors also survey loud machinery and other stationary noise sources if a complaint is received. Service stations are monitored for compliance with the Township's used oil recycling ordinance. Pamphlets on lead paint hazards and many other environmental health issues are available at the Department's office.

***Food Safety:*** Licensed Environmental Health Specialists perform periodic inspections of all establishments which sell or serve food products to the public. More than 190 establishments including supermarkets, restaurants, grocery stores, hospitals, nursing homes, caterers, itinerant vendors and school cafeterias are inspected. Over 100 food vending machines are also inspected on a yearly basis. Food handler training courses are given by staff to food service managers and their employees.

***Animal Control:*** The Township contracts with the Bergen County Animal Shelter to provide animal control services such as pickup of stray dogs and rescue of injured wildlife. Residents may obtain these services by contacting the Teaneck Health Department, Monday through Friday, from 8:30 a.m. to 4:30 p.m. and through the Teaneck Police Department at all other times. Dog licenses must be obtained in January and February of each year. A \$15 late charge is added to the licensing fee if the license has not been obtained by March 1st. Cat licenses must be obtained during April and May of each year. A \$15 late charge is added to the licensing fee if the license has not been obtained by June 1st. The department offers free rabies shots for dogs and cats owned by residents, when indicated. The Health Department Inspectors investigate all complaints about animals.

***General Inspections:*** To insure that sanitary conditions are maintained and conditions comply with applicable regulations, periodic inspections are made of public institutions, including hospitals, nursing homes, childcare centers, and public and private schools. Throughout the year, public bathing places are monitored weekly to ensure compliance with the state recreational bathing code. Water samples are analyzed for microorganisms and proper water chemistry.

***Insect and Rodent Control:*** The department administers a pest control contract that includes inspection and outdoor extermination on public lands only. Advice and information will be provided to private homeowners having problems with insects or rodents. The Bergen County Mosquito Commission provides control of areas where mosquitoes breed by monitoring and spraying. They can be contacted at (201) 634-2880 or 2881. For information on the control of household and yard pests and nuisance wildlife, the Bergen County Extension Service can be contacted at (201) 634-2895.

***Public Health Nursing:*** The Township contracts with Holy Name Hospital for the provision of Public Health Nursing services. Public Health Nurses conduct a hypertension/risk assessment clinics once each month at Holy Name Hospital and the Teaneck Jewish Center for Older Adults. Appointments are not required. Blood pressure screening, Health counseling and assessment are also provided weekdays at the Senior Service Center located at the Rodda Center between the hours of 10 AM and 2:00 PM. The Public Health Nurse also investigates outbreaks of communicable disease and conducts investigations of childhood lead poisoning.

***Adult Immunization:*** Influenza and Pneumonia shots are administered to Seniors during the fall at several locations. Watch the newspapers for the time and date.

***Maternal and Child Care:*** The Township administers a Child Health Conference and Immunization Center in conjunction with Holy Name Hospital which is open to Teaneck residents by appointment. A Pediatrician and the Public Health Nursing staff see infants at appropriate intervals throughout the first year of life and periodically during the preschool years. In addition to routine physical examinations, mothers are provided with nutrition advice and routine child rearing questions are answered. Protective immunizations are administered under State guidelines to prevent: Diphtheria, Pertussis (Whooping cough), Tetanus, Polio and Mumps, Measles and Rubella (German measles), Haemophilus Influenzae, and Hepatitis B. These inoculations are a prerequisite for children entering the Teaneck School system and day care centers. Blood lead, hearing and vision tests are also performed at the appropriate ages. This service is provided to prevent disease and to maintain good health; sick children must be taken elsewhere for medical help. All Teaneck school-age children are also eligible for free immunizations as required for school attendance. Appointments can be made by calling (201) 227-6251. The Public Health Nurse also audits all schools and child care centers in the Township for immunization compliance.

***Senior Wellness:*** The Health Department offers a Public Health Nursing component at the Richard Rodda Senior Center from 10:00 AM until 2:00 PM, Monday through Friday. In addition to being available to quickly respond to health emergencies, nurses routinely take blood pressures, conduct risk assessments for

heart disease and diabetes, and provide health education and consultations on a variety of health topics. Appointments are not required.

***Health Education:*** Public Health education goes hand-in-hand with preventive medicine. Its purpose is to influence people's attitudes to encourage them to make decisions which will prevent development of self-destructive health habits. The Public Health Educators work with community and school groups to organize and develop programs and services tailored to their requests and needs. Health related literature and reference materials are available at the Health Department office.

***Project Find/Senior Health Symposium:*** This variation of the annual health fair focuses on Senior Health and wellness. Flu and Pneumonia shots, Lipid profile, cardiac risk assessment and much more are available. Health education seminars are offered on a multitude of topics relevant to Seniors including substance abuse. This event is offered in the fall. Watch the newspapers for the date and time.

***Teaneck Municipal Alliance Against Substance Abuse (TMAASA):*** The Health Department provides full-time coordination for the municipal alliance committee. For information about the Alliance please call the coordinator at (201) 837-4823. Be sure to visit the "Alliance link" on Teaneck's website: <http://www.teanecknjgov.org>.

***Social Services/Mental Health:*** The Social Services component of the department directs the Township programs which are designed to assist and provide referrals to a diverse population of individuals and families.

Residents who are having difficulties with many of life's challenges and who may need counseling or therapy for family problems, alcohol/drug abuse, and/or emotional problems are encouraged to contact Vantage Health System's Access Department at (201) 567-0059, Monday through Friday, 9:00 AM to 5:00 PM. Fees for assessment and ongoing treatment are arranged with a fee counselor. Vantage provides a wide range of behavioral and Mental Health services. Residents requiring help for psychiatric emergencies should contact the Bergen County Psychiatric Emergency Screening Program (PESP), which is available 24-hours a day at 262-HELP (201-262-4357). If assistance is needed to access any of these services you can contact the Social Services Coordinator at (201) 837-4828.

### ***SERVICES AT A GLANCE***

- Age appropriate physical examinations and immunizations for preschool children, birth to five years old.
- Advice on childhood nutrition and child rearing by a Pediatrician and the Public Health nursing staff.
- Immunizations for all school age children, as required by the State of New Jersey.
- Blood pressure checks / cardiac, cancer, diabetes risk assessment.
- Health education programs.
- Literature and information.
- Consumer complaint follow-up on food, property maintenance, housing and environmental concerns.
- Senior Wellness Program.
- Health Fairs.
- Free rabies shots for dogs and cats.
- Flu and Pneumonia shots for seniors.
- Employee Assistance Program.

### ***HELPFUL TELEPHONE NUMBERS***

Environmental Health	201-837-4824
Teaneck Social Services	201-837-4828
Dog and Cat Licensing	201-837-4824
Child Health Conference	201-227-6251
Registrar of Vital Statistics	201-837-4820
To call an ambulance (24-hours a day)	911, 201-837-2600
Senior Service Center	201-837-7130, ext. 7020
Senior Wellness Program	201-227-6251
TMAASA	201-837-4823
Bergen County Board of Social Services	201-368-4200
Vantage Health System - Access	201-567-0059
Emergency Psychiatric Screening Program	201-262-HELP
Bergen County Division of Senior Services	201-336-7400
HOPE Community Development Center Bread of Life (Food Pantry)	201-833-8588
Bergen County Mosquito Control	201-634-2880, 2881
Community Resources Hotline	211 (multilingual)
BC Psychiatric Emergency Screening Program	201-262-4357 (262-HELP)

## 2007 HEALTH OFFICER'S REPORT

The Health Department's 28th annual Health Fair was held on November 2, 2007 at the Richard Rodda Community Center. The fair, entitled ***Project Find and Senior Health Symposium***, was funded by the Teaneck Municipal Alliance Against Substance Abuse and was cosponsored by Holy Name Hospital. Over 200 seniors participated in the day long event which was highlighted with a Lunch and Learn lecture by Nancy Ellson of Holy Name Hospital. Numerous screenings and services included lipid and complete blood chemistry panels, blood pressure, massage therapy, lung function tests, hearing screening, and a skin cancer screening. Seminars on Pandemic influenza, Medicare Part D, and Medication mixes were also offered. Private organizations including END-DWI, AARP, NJ-EASE, SAVVERS Discount Program, Unison Health Plan, Teaneck Volunteer Ambulance Corp, and Vantage Health System provided displays and educational materials. The Police Department's Community Police division provided information on burglary prevention and avoiding scam artists who prey on the elderly. They also gave a talk on Pedestrian Safety. The next health fair is being planned for November of 2008. Watch the local newspapers for the exact date and time.

The New Jersey Department of Health and Senior Services made grant funds available to health departments in a statewide initiative to enhance pandemic influenza planning at the local level. The grant originated through supplemental funding from the Centers for Disease Control and Prevention. Teaneck received \$10,270.00 for equipment, educational materials and training, and Public Health Preparedness in the Phase II grant which was completed in November of 2007. A Phase III grant application will be released in early 2008.

The entire Health Department Staff participated in a countywide Bioterrorism exercise in April 2007. The exercise tested the ability of local health departments to dispense antibiotics to Bergen County residents in the aftermath of a simulated Bioterrorism attack.

The Health Department continued coordination and primary supervision of the Teen Clean program in 2007. Teaneck High School students from the FORUM program cleaned municipal parking lots and other Township properties on Saturday mornings from April through June and September through December. During July and August, the students worked with the Public Works Department and painted over graffiti on public buildings, bridges and other Township property. The program will continue in 2008.

The Health Department continued the coordination of the Teaneck Municipal Alliance Against Substance Abuse. The Alliance is funded through grants received from the Governor's Council on Alcoholism and Drug Abuse. The Alliance Committee received \$17,500.00 in 2007. The Township matched the amount with

25% cash and 75% in-kind services. The Alliance Committee worked closely with the school system and the D.A.R.E. program. Key programs supported were Project Find, Project Graduation, Junior Police Academy and Night Out Against Crime. The Alliance Committee also provided funding for Teaneck High School students to attend the Elks and Youth Peer Leadership program. Residents or organizations who would like to become involved in TMAASA should call the coordinator at (201) 837-4823.

The Township is entering its seventeenth year of contracting with Holy Name Hospital for Public Health Nursing Services. The program continues to be a major success. The Teaneck Child Health Conference is the only one in the County to provide evening hours to participants in an effort to accommodate working parents. Unduplicated visits to the Child Health Conference totaled 81. The clinic, which provides all aspects of well-child care, administered 177 childhood immunizations. Venous blood lead tests are performed on children participating in the clinic at one and two years of age. A total of 12 children were tested for lead poisoning and another 8 screened for Tuberculosis. The clinic, located at Holy Name Hospital, 718 Teaneck Road, is available to Township children between the ages of six weeks and five years. The clinic also provided 70 immunizations and 5 TB screenings to school age children. This clinic is for school age children who do not meet the minimum vaccination requirements. The Child Health Conference operates once per month on Thursday evening from 6:00 PM to 9:00 PM. Appointments are required for all services of the Child Health Conference and can be made by calling (201) 227-6251.

The Community Health Services clinic, which provides hypertension screening and risk assessment, is also located at Holy Name Hospital. The clinic, which includes an educational component, recorded 64 visits in 2007. The clinic is offered once per month and is the perfect solution for residents who must have their blood pressure checked on a regular basis. Public Health Nurses from the clinic also monitored blood pressures five times a week at the Teaneck Senior Service Center, located in the Richard Rodda Community Center building. Seniors took advantage of these services in 2007 by recording 1,984 visits to the clinics. The Public Health Nurse also monitored blood pressures at the Teaneck Jewish Center for Older Adults once per month. A total of 104 blood pressures were taken. To receive further information about clinic dates and times, contact the Health Department's office at (201) 837-4824 or Holy Name Hospital's Community Health Services at (201) 227-6251.

The clerical staff processed over 2,600 licenses for dog owners, retail food establishment operations, vending machines, dry cleaners and owners of rented homes and lodging houses. Revenues generated from these licenses and other miscellaneous fees totaled \$104,442.15. Pet owners licensed 1,635 dogs, and 462 cats by the end of 2007. The license renewal period for dogs is during January and

February and April and May for cats. A \$15 late fee is assessed after the renewal periods are over. Free rabies immunizations are available from participating veterinarians. Residents took advantage of this program in 2007 by having 293 dogs and 155 cats vaccinated.

Animal Control services are provided through a contract with the Bergen County Animal Shelter. The Shelter responded to 361 requests for service in 2007. The service provides rabies control, rescues sick and injured animals and captures stray dogs and cats. To request the services of the shelter, residents should call the Health Department weekdays from 8:30 a.m. to 4:30 p.m. Before and after these hours and on weekends or holidays, calls should be made to the Teaneck Police at (201) 837-2600.

Environmental Health and Property Maintenance Code enforcement are priorities with the Health Department. The restaurants and other food establishments come under the close scrutiny of the Department inspectors on a regular basis. Food establishments received 243 satisfactory, 18 conditional and 0 unsatisfactory inspections in 2007. The inspection placards are white for satisfactory, yellow for conditionally satisfactory, and red for unsatisfactory inspections, and are required to be posted at or near the public entrance to the establishment. Copies of the most recent inspection report are also available to patrons. Inspectors investigated 40 complaints involving food establishments.

Consistent property maintenance code enforcement keeps the Township environmentally sound and helps keep property values high. As the primary enforcers of the code, Department inspectors conducted 2,931 inspections in 2007. Violation notices were written, follow-up inspections conducted, and summonses issued where necessary. A three year comparison of code enforcement activities is listed below:

	2005	2006	
Total Inspections	2,764	2,673	
Total Notices	983	1,102	
Cases Abated	776	855	
Repeat Notice	130	150	
Notices Pending	77	97	
Court Summonses	46	61	
Fines Collected	\$760.00	\$3,000.00	
Guilty	12	25	
Not Guilty	0	1	
Dismissed	5	5	
Pending	29	30	

Tenants in multiple family dwellings, rented houses, and lodging houses are served by the Department through Certificate of Health inspections. These inspections are required for vacant apartments, single family rented houses and rented rooms. Certificates of Health were issued for over 190 apartment units in 2007.

**Social Services** is a component of the Health & Human Services Department and as such provides social services and referrals to residents including single parents, children, families, senior citizens and the elderly, and the homeless. The social services interventions continued to be more involved in areas of stress when our residents need guidance and emergency assistance.

In 2007, approximately \$26,700.00 was disbursed to residents who experienced financial hardships. Disbursement categories included utilities, medications, rental assistance, food cards, and property maintenance.

The Social Services Coordinator continued to work closely with Vantage Health System, a behavioral health care organization that provides a wide range of services and treatment to residents having family problems, substance abuse problems or who are experiencing emotional or psychiatric problems. The Social Services Coordinator is the liaison between Teaneck residents and all the county services available to our community as well as maintaining direct contact with the Bergen County Board of Social Services, Center for Food Action, Home Energy Assistance Program/USF, Meals on Wheels, and The FORUM at Teaneck High School.

Social Services received donations from various institutions and organizations last year. During Thanksgiving, we served 37 families with a total of \$1,410.00 on food cards and around Christmas we were able to provide food certificates for a total of \$690.00 to 20 families in Teaneck. Most notably are the consistently generous contributions and donations from the Hope Presbyterian Church, New Milford Teaneck Lodge 2290, Temple Emeth, and many local residents. During the 2007 holiday season, the community's response to the Community Police Bureau's Annual Toy Drive was positive and resulted in Social Services having around 45 children receiving a Christmas present.

The Township's Employee Assistance Program (EAP) is also coordinated by Social Services. EAP posters are displayed throughout all municipal buildings to remind employees that services and referrals are available to assist them if needed. To date, a small but noticeable increase has been noted in the number of employees who have utilized this service.

The Community Health Improvement Plan initiative that was presented to the community on September 2006 continued its work throughout 2007. Teaneck Social Services as a co-leader of the Mental Health Task Force, has been working diligently in order to accomplish its goals.



The main goal of the Mental Health Task Force is to improve access to mental health services. The Mental Health Task Force distributed 700 posters of the Community Mental Health Services in Bergen County. Police Department, Fire Department and Schools in Teaneck were among some of the places that we reached with these posters. The Mental Health Task Force is working in collaboration with Bergen County Organizations in order to increase awareness and use of mental health referrals and help lines and increase awareness and use of the community mental health system. On April 11, 2007 with the collaboration of Bergen County Community College and the Mental Health Board we presented the First Annual Mental Health Event, with participation of 25 Mental Health Agencies in Bergen County. Also, Teaneck Social Services has been supportive of other Task Forces. On February 10, 2007 a NJFamily Care Enrollment Event took place in Teaneck at St. Mark's Church. Teaneck Social Services distributed fliers in all six schools in Teaneck and additional ones around the town. On March 24, 2007 a Family Resource Fair took place at BC Technical High School in Paramus where information and workshops were available to families.

In addition, the Social Services Coordinator has responsibility for the Shelter and Social Services annexes of the Township's Emergency Operations Plan and has been involved in numerous emergency management workshops and training programs, including planning and preparation for pandemic influenza.

## LEGAL

TOWNSHIP ATTORNEY Stanley Turitz, Esq., Township Attorney	
Phone:	(201) 837-4811
FAX:	(201) 837-9547
E-mail:	admin@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES:

The Township's Legal Department comprises attorneys serving the Township, the Planning Board, the Zoning Board of Adjustment, the Rent Board, the Civilian Complaint Review Board, the Environmental Commission, and the Historic Preservation Commission, as well as a Labor Attorney, a Municipal Prosecutor, and a Public Defender. Each of these attorneys is in private practice and serves the Township on a part-time basis. The Township Code of Ethics bars each of the appointed attorneys, and other members of their firms, from appearing before any Township agency, board or department on behalf of private clients.

Apart from litigation, the members of the Department serve the municipal government in a number of ways. They attend all meetings of the boards to which they are assigned, they render advisory opinions to municipal appointed and elected officials, and they facilitate the business of government, including drafting public contracts and local laws. The Municipal Prosecutor attends all sessions of the Municipal Court, where the Prosecutor presents all criminal charges on behalf of the Township and the Police Department, and the Public Defender assists those defendants that cannot afford legal counsel. The Public Defender also acts as legal counsel to the Civilian Complaint Review Board.

The Township Attorney may also serve as attorney for the Self-insurance Commission which administers the self-insurance program. That program, in existence since 1976, covers all risks in Teaneck except for fire damage to major buildings and liability for automotive equipment. In addition, the Township Attorney serves as the attorney for the Rent Board.

## 2007 TOWNSHIP ATTORNEY'S REPORT:

The following is a brief summary of major pending litigation as of December 31, 2007:

### ***(A) Court Cases Filed:***

Yates et al. - concerns allegations of Landlord rent control violations; Appeal to Appellate Division challenging Superior Court decision upholding Rent Board decision.

Teaneck v. CSX [Noise] - The Township is working with outside consulting to prepare a Noise Ordinance with the goal of having the DEP of NJ accept the same as a special local exception. If successful we may have a legal enforcement tool against CSX for noise pollution. Petition on hold pending council policy decision.

Township of Teaneck v. County of Bergen - The Township obtained a consent judgment against the County requiring that the park and amenities be erected and finished by September 2009. The judgment contains bench marks and penalties for failure to meet the bench mark. The Township will continue to monitor and enforce the judgment on a continual basis. County is making satisfactory progress and expects to open park on target date, September 1, 2009.

Walzer - Federal litigation case where the Plaintiff alleges due process violations on behalf of the Township of Teaneck Dispositive motions were filed in February 2007 before Judge Martini. Summary Judgment granted. Walzer filed a motion for reconsideration which was denied. Filed a notice of appeal for the Order regarding reconsideration on 2-01-08. Waiting for Scheduling Order. We also sent in letter objecting to appeal as untimely. Awaiting to hear from Appellate Division to see whether they will entertain appeal.

### ***(B) Teaneck Self Insured***

DePietro - alleged trip and fall in the Municipal Building when she went to pay a parking ticket. Has prior and subsequent accidents. Case was settled.

Judas - This case involves a minor who got hurt playing street hockey at the summer recreation program in Teaneck. Case was settled..

Solomon - This case deals with an elderly man who slipped and fell on depressed grass adjacent to the sidewalk at 563 Queen Anne Road.

Goldstein - This is a slip and fall in front of Walgreens due to raised tree roots.

Mandau - Pedestrian/car accident states that Teaneck failed to construct/maintain safe roadway. Occurred on Cedar lane and resulted in death.

Williams - Case involves a car accident with Fire Truck.

Perez - Slip and fall on Martense Ave. due to snow and ice.

Ludovique Design - Construction case on Grange Rd in Teaneck.

Walker v. Miele - Plaintiff fell in hole where tree was removed in front of 1207 Teaneck Rd.

Persons v. Teaneck Board of Education and Township of Teaneck - Plaintiff involved at Recreation Dept. Function at public school and at non- Recreation Dept. activity.

Tadiello v. Township of Teaneck - This matter involves a suit by an employee of the DPW against third-party vendors who he claims are responsible for having done some work at the Township Garage which resulted in his having been injured due to the defective condition of their workmanship.

Township of Teaneck ADV. Solomon - Slip and fall on sidewalk.

501 Rutland Avenue - This is the case involving the house fire that resulted in the death of four (4) children.

Sinensky v. Teaneck .This matter arises from a trip and fall accident which allegedly occurred on or about January 22, 2006. It is currently pending in the Superior Court Law Division Bergen County.

***(C) Various employee related matters including employment appeals and related, negotiation matters.***

***(D) Various State and County Tax Appeals*** - There are numerous cases being defended by the Township Attorney. Most involve commercial or industrial properties. Several involve institutions requesting exemption from all real estate taxes. At the end of 2007 there were such cases.

Tax Year 2004 - Commercial - 2

Tax Year 2005 - Commercial - 7

Tax Year 2006 - Commercial - 20

Tax Year 2007 - Exemption - 4; Commercial - 77; Residential - 64

## LIBRARY

LIBRARY DIRECTOR Michael D. McCue, MLS	
Phone:	(201) 837-4171
FAX:	(201) 837-0410
Website:	<a href="http://www.teaneck.org">www.teaneck.org</a>
Hours:	Monday to Thursday 9 AM to 9 PM Fridays 9 AM to 6 PM Saturdays 9 AM to 5 PM Summer Sundays 12:30 PM to 4:30 PM Please check for holiday closings.
E-mail:	<a href="mailto:mmcuae@bccls.org">mmcuae@bccls.org</a> or <a href="mailto:teancirc@bccls.org">teancirc@bccls.org</a>
Address:	840 Teaneck Road Teaneck, NJ 07666

## DIRECTORY OF SERVICES:

**Library card:** You are entitled to a library card if you live or work in Teaneck (note that if you live in a BCCLS town, your home library card is valid here so we would not issue another card). Present either a NJ driver's license with your Teaneck address, a Bergen County photo ID card or two other forms of ID listed at the front desk. Children can obtain a card by having their parent present at the time of registration or the child can show a Teaneck school report card. Your library card must be presented each time you wish to borrow materials.

**PIN number and e-mail address:** Please get a PIN for your library card and register and maintain your current e-mail address on your library account. Besides saving taxpayer dollars, you will help speed up service regarding reserved items, get advance notice of soon to be overdue items, and gain access to online databases at [www.bccls.org/databases](http://www.bccls.org/databases) and [jerseyclicks.org](http://jerseyclicks.org). You can see what you have on your library card 24/7 at [www.bccls.org](http://www.bccls.org), renew items, and place requests.

**Reciprocal borrowing privileges:** Your Teaneck Library Card may be used at the 74 member libraries of the Bergen County Cooperative Library System (BCCLS). The libraries are linked by a weekday delivery service that brings materials to Teaneck and permits you to return items from around the

system to any library. You can request items found in the Library catalog (over 5 million books, DVDs, music CDS, and more)

**Inter-library loans.** When a desired item is not found in a BCCLS library, we can try to borrow it from further away. As this service is expensive, and used by a very limited number of people, such requests must be made in person at the reference desk.

## TECHNOLOGY

**Word processors.** The Library makes two available at the rental rate of 50 cents per hour. The Microsoft Office suite and Corel WordPerfect suite are available as well as a printer.

**Copiers.** There are two digital copiers for public use in the Library. The vend rate is 10 cents per page.

**Internet access.** The Library has four computers and a printer in a wireless network. Access to the internet is provided by Cablevision under the Township's franchise agreement with that company. You must use your library card to make a reservation. Full policies are at the reference desk. Note that the Library is a wi-fi "hot spot" with free and open access to the internet.

## REFERENCE SERVICE

While many believe that Google and Wikipedia can answer all reference questions, the Library still fields queries (in-person, over the phone, and via e-mail) regarding a wide range of topics from the simple to the more complex. We can find the date for daylight savings, facts about your "birth" day, the weather in a destination city, information about a historic home in town, and a wide array of other matters. The reference budget for 2008 was trimmed by nearly 40% so there won't be the array of sources in the future, but we are still open for business. Special seminars on use of online databases and regular classes on using the Library catalog and a basic introduction to the internet are given – inquire in the reference room.

## PROGRAMS AND EVENTS

Classical music concerts are held once a month during the school year. The Friends of the Library sponsor film screenings (most foreign films) through the year. On Friday mornings, all are welcome to attend lectures, slide shows, and occasionally a bus outing.

Check the Library calendar for all events at: [www.localendar.com/public/teaneck](http://www.localendar.com/public/teaneck)

## CHILDREN'S DEPARTMENT

A wide array of programs and activities are planned throughout the year for children from preschool through eighth grade. The Department publishes a quarterly calendar of events and all of its activities are listed on the Library's web site: [www.teaneck.org](http://www.teaneck.org). Visits by school classes, day care centers, and other groups are also welcome. Make arrangements in advance at their service desk.

## 2007 LIBRARY DIRECTOR'S REPORT:

2007 was a year marked by a degree of watching and waiting at the Library. There were a number of exterior factors at play which made it a year of standing pat, waiting to see which way the winds would blow for 2008 and beyond. By year end, a number of situations had evolved or fully played out, which will lead to progress in this year and beyond.

*Circulation of Library materials.* 2007 was the second busiest year in the Library's history. 558,000 items were loaned to customers - this was only narrowly down from the record established the year before of 565,000. It is a healthy total given the continuing popularity and use of the Internet for reference, music downloads, and even book downloads. It is also not too shabby given the continuing shortage of parking in the municipal lot on weekdays from 9 to 1. Your Library continues to rank # 1 in terms of usage among the 74 libraries of BCCLS.

The level of circulation is taking more and more staff effort. People are using the 24/7 availability of the catalog to point and click for materials they want. This requires staff intervention to process these requests, whether they are here at this Library or must be brought here from other libraries. From January to January, the number of requests handled soared over 70%. Picking and packing seems to be all we do some days. You can use the catalog more efficiently by choosing to either limit your search to Teaneck owned items, or, at the very least, to set the search to highlight Teaneck items. Please don't ask for a book on dog training that must be brought to Teaneck when there are a dozen similar items sitting on the shelf.

Your Library's lending now comprises media materials at the level of 44%. Almost half the items the library lends are either DVDs, music CDs, or books on CD or cassette. The newest materials, in particular, drive demand whether they are for media or book bestsellers. Please take advantage of a catalog feature to see when the library added the newest items. At the bottom of all listings of library holdings, you will see "Librarian's view is on" or "Librarian's view is off". If the date shows is very recent and the number of transactions is zero, chances are the item is still being prepared for circulation. This is particularly true for new compact discs and DVDs. Just place your request and we will notify you when it is ready.



The interlibrary delivery service was cut back by 50% on July 1, 2007 due to State cutbacks in funding to the library regional networks. Be aware of the impact of this cutback: we cannot promise that a requested item will get here in two business days - it may take a week. This cutback came as the volume of traffic among libraries continued to increase. Given the fact that there are many libraries within a 20 minute drive, you may want to go pick up the item yourself if your time frame is limited.

*Technology.* As mentioned above, DVDs are a very popular item in the Library's lending collection. In the last few years, more and more consumers were buying new LCD or plasma televisions. Two formats of second generation DVDs, the HD and Blu-Ray formats were joined in a battle reminiscent of the VHS vs. Beta conflict of the 1980s.

At year-end, it was clear that the Blu-Ray format had won, which gives clear direction for the Library as we look to add this new format. Downloadable books on audio. Through 2007, books you could download to your computer and then offload to an MP3 player (not an iPod!) were available through the BCCLS web site. Usage of this service has its aficionados but growth of use was not near expectations.

So, as another casualty of budget cutbacks, in 2008 you only have one vendor providing such books on audio. We think the selection is still varied and first rate but obviously more limited. Statewide online databases. In February 2008, it was unclear whether State funding for the New Jersey Knowledge Initiative (NJKI) would be maintained. NJKI provides libraries and individuals across the state with an array of electronic databases that local libraries could not possibly afford as individual institutions. The Governor's budget for the next fiscal year may delete other library programs as well. Coupled with a reduction in this Library's reference materials budget for 2008, the range and depth of library reference service is under great duress. Another dose of bad news: Verizon, which previously provided out of area telephone directories free to libraries, now charges and they cost \$40-\$90 a pop. Needless to say, we do not carry many anymore. Funding bodies believe everyone can find their own answers in the internet age.

*BCCLS.* While the Passaic Public Library left the ranks of BCCLS in 2007, the Roseland and Bloomfield Public Libraries were welcomed to membership with the Montclair Public Library scheduled to come on board in 2009. The

benefit to you is having those collections added to the reservoir of materials you can draw upon readily. A benefit to this Library is the financial stability derived by having so many libraries share one computer system's costs. Another benefit is using the collections of all those libraries as off-site storage. This Library is at capacity in terms of space - Teaneck avoids the need to expand the building (think big bucks!) by drawing upon the collections of 73 other public libraries.

*Library as a physical facility.* During 2006 and 2007, the Library found maintenance of the building and its systems an increasing financial burden as components broke, aged, and were still in service years after their expected service life. The report commissioned by Council regarding the future of the buildings in the Municipal Complex is being eagerly awaited by your Library. The main roof needs to be replaced and work is planned in 2008. The HVAC system needs to be almost completely replaced as well as much of the black piping that brings hot and cold water around the perimeter structure. The Library spent almost \$10,000 to replace piping connected to the boiler and a segment of the cooling system. In 2007, the Library replaced the fire alarm panel, panic hardware on exit doors, assessed the presence of asbestos throughout the building, and installed French drains in the north room on the lower level. The exterior trim molding needs repair in many places and exterior painting is overdue for the turned metal roof and other areas.

*Reading.* The Library continues to promote reading! For adults, we mount mini-exhibits by genre or theme; celebrated National Poetry Month and other literary events; and occasionally hosted an author. The Children's Department vigorously advocates a love of reading. In addition to traditional story times for preschoolers, it offered new programs for teens such as an anime club and computer gamer sessions. It is encouraging to find almost 1,000 children enrolled in the summer reading club. In August, 2007, the Library co-hosted with Cablevision and the New York Knicks an appearance by former star guard John Starks and the Knick groove truck in the parking lot.

## POLICE DEPARTMENT

Robert A. Wilson, Police Chief	
Phone:	
Non-emergency	(201) 837-2600
<b>Emergencies</b>	<b>911</b>
Community Policing	(201) 837-8759
Detective Bureau	(201) 837-2565
Juvenile Bureau	(201) 837-0495
Identification Bureau	(201) 837-2573
Emergency Management	(201) 837-2600
Address:	900 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICE

**Community Policing Bureau:** The Community Policing Bureau continues in its mission to foster relationships between the residents and the police by educating residents on crime prevention and homeland security measures. A Speakers' Bureau is also available to provide lectures and training on a wide variety of police-related topics. For more information, please call our Community Policing Bureau at (201) 837-8759.

**Crime Stoppers:** Money is given to individuals for providing information that leads to a criminal arrest. All calls are kept strictly confidential and the caller may remain anonymous. Crime Stoppers may be contacted at (201) 833-4222.

**Detective Bureau:** Individuals or groups are encouraged to contact the Detective Bureau to discuss matters related to crime and criminal investigations. The Computer Investigation & Technology Unit is also available to discuss the dangers of the internet and computer safety. The Detective Bureau can be contacted at (201) 837-2565.

**Juvenile Bureau:** The specially trained members of the Juvenile Bureau are all experts in their field and are available to speak to families, groups or individuals on a wide range of topics related to crime, gangs, and families in crises or assistance with the Juvenile Justice System. The Juvenile Bureau can be contacted at (201) 833-0495.

**Service Bureau:** Residents may call the Service Bureau to arrange for bicycle registration, alarm registration, and to apply for or review liquor license identification cards or firearms purchase applications. The Service Bureau may be contacted by calling (201) 837-2573.

**Traffic Bureau:** Citizens can request that the radar trailer be placed on their street to alert oncoming vehicles of the speed at which they are traveling. Officers certified in the operation of radar will remove the trailer after a few days and follow up with enforcement. The Traffic Bureau can be contacted at (201) 837-2600, extension 282 for questions or information on available safety programs currently available.

**Emergency:** The Teaneck Police department is a Public Safety Answering and Dispatch Point for the 9-1-1 system. Any request for an emergency response from police, fire or ambulance can be made by dialing 911. This number should be used for **EMERGENCIES ONLY**. Non-emergency calls to the Police Department may be made to (201) 837-2600.

### **2007 POLICE CHIEF'S REPORT:**

During 2007, the Patrol Division drove a total of 514,841 miles. During 2007, 9,165 summonses were issued for moving violations. 8,761 summonses were issued for parking violations. 791 of these parking summonses were issued in violation of the Township's Snow Ordinance. An additional 78 summonses were issued in violation of the Cellular Phone Ordinance.

A total of 1,526 accident investigations were conducted by the Police Department.

The Department responded to 59,594 calls for service resulting in 12,590 reports. Some of these calls for service were as follows:

- 3,000 calls for first aid
- 23 animal bites
- 843 fire calls
- 40 DWI arrests

The Department made 2,230 adult arrests of which 48 arrests were for other departments and 52 were arrests for violations of Township Ordinances. Officers located 126 unsecured premises and impounded 534 vehicles.

**The Service Bureau** collected \$24,300 in alarm registration fees, as well as \$9,000 in false alarm fines. An additional \$16,190 in miscellaneous fees and \$13,973 in identification fees was collected. The total fees collected for 2007 was \$63,464.

**The Detective Bureau** has an authorized strength of 19 members; One (1) Detective Lieutenant, three (3) Detective Sergeants, fourteen (14) Detectives, and one (1) Sr. Clerk/Stenographer. The Detective Bureau is divided into four (4) different squads: General Investigations, Anti-Crime, Warrants, and the Computer Investigation and Technology Unit.

**The Computer Investigation and Technology Unit (CITU)** investigates cases in which a computer and/or the Internet are used as an instrument to commit crime or may contain evidence. The CITU works in conjunction with Federal, State, County and other local law enforcement agencies. In addition, the CITU has the ability to enhance video tapes which aids in the identification and apprehension of wanted individuals. The CITU routinely receives requests from other law enforcement jurisdictions to assist with the forensic enhancement of video tapes. The CITU is able to do so because of the thousands of dollars worth of equipment received from grants through the Federal Equipment Assistance Program. The CITU has both “Video Detective” and “Star Witness” equipment and software on hand to assist us with enhancing surveillance footage. The CITU is the only municipal law enforcement agency in this county with that capability. Recently, through the same assistance program, the CITU received a Thermal Imager and a Portable Video Surveillance System.

**The Anti-Crime Squad’s** mission is to exist as a useful and efficient resource to the Teaneck Police Department. The Squad strives to accomplish this by involving itself in project -oriented enforcement in those areas where focused specialized enforcement is justified based on unique crime trends. The Squad is a project-oriented proactive street crime team which is charged with targeting and suppressing selective street level crime problems within the Township of Teaneck through specialized enforcement methods. The Squad focuses the majority of its time on narcotic and burglary cases.

**The General Investigations Squad’s** primary responsibility is to investigate all adult related crimes. There are two (2) squads, each having four (4) detectives and one (1) detective sergeant. Some examples of the type of crimes which are investigated include homicides, aggravated assaults, sex crimes, thefts, robberies, arsons, harassment, identity theft and credit card fraud. In addition, the Squad handles all police and fire background investigations, liquor license applications, confidential investigations including internal affairs, as well as providing assistance with dignitary protection details.

**The Warrant Division** has two (2) detectives assigned to it. The primary responsibility of the Warrant Squad is to provide courtroom security while in session. Teaneck has one of the highest volumes of municipal court cases in Bergen County. Because of that, court is in session five (5) days a week. In addition to handling court related responsibilities, the Warrant Squad routinely executes and serves arrest warrants and delivers subpoenas for our court and other law enforcement agencies. Warrant “sweeps” are conducted throughout the year and target individuals who are deemed court absconders (fugitives). Previous “sweeps” have resulted in numerous arrests and the collection of monies owed to the court.

Several members of the Detective Bureau have been trained and continue to train in the use of special weapons and tactics, hostage rescues, barricaded subjects, and response to active shooter scenarios.

Cases involving identity theft are growing in large numbers. Identity theft involves acquiring key pieces of someone's identifying information, such as name, address, date of birth, social security number, and mother's maiden name, in order to impersonate them. This information enables the identity thief to commit numerous forms of fraud, which include, but are not limited to, taking over the victim's financial accounts, opening new bank accounts, purchasing automobiles, applying for loans, credit cards, and social security benefits, renting apartments, and establishing services with utility and phone companies.

Residents in need of information on identity theft can stop at the Department to pick up literature on the subject matter that includes important telephone numbers, web sites, and sample affidavits to use in the event that they or someone they know falls victim to identity theft.

The Bureau continued to participate in the "Cops in Shops" program which is designed to deter the sale of alcohol to minors. The Bureau continues to work closely with the "Tri-Community Crime Stoppers" program. Several thousand dollars in rewards was paid out in 2007 to individuals who provided information to the Crime Stoppers Program. Crime Stoppers will pay up to \$1,000 dollars for information leading to an arrest or conviction. The Bureau thoroughly investigates all calls received on the Crime Stoppers tip line (201) 833-4222. Tri-Community crime Stoppers also maintains a web site ([www.crime-stoppers.net](http://www.crime-stoppers.net)).

Due to recent mandates by the New Jersey Attorney General's Office, all interview rooms in the Detective Bureau were equipped with state of the art audio/video recording devices. All suspect statements/interviews and photographic line-ups are recorded and submitted into evidence.

In 2008, the focus will continue to be on hometown security. The Bureau will work in conjunction with Federal, State and County officials to ensure the highest level of security for our residents. The Detective Bureau maintains a liaison to the Office of Counter Terrorism. Intelligence information is received and evaluated on a daily basis.

The Detective Bureau encourages residents to **IMMEDIATELY** contact the Teaneck Police Department to report suspicious activity.

**The Juvenile Bureau** is comprised of eight (8) specially trained members; One (1) Detective /Lieutenant, one (1) Detective/ Sergeant, four (4) Detectives and one (1)

uniformed Detective who serves as the full time Teaneck High School Resource Officer.

In 2007, the members of the Juvenile Bureau investigated a total of 1,120 cases involving juveniles, families and gangs. Other related areas of investigation performed by the detectives of the Juvenile Bureau are child abuse, sexual abuse, missing and exploited children, graffiti, bicycle thefts, families in crises, and all crimes occurring on school property, bias incidents and registration of Megan's Law violators.

At times, some of these investigations are conducted in cooperation with other social or law enforcement agencies such as The Bergen County's Prosecutor's Office, Department of Children and Family (formerly called DYFS), Crisis Intervention, etc. Members of the Juvenile Bureau maintain close relationships with, and work collaboratively with area schools to promote a positive image of the police and are available to lecture students, parents, teachers, or any other group on a wide range of topics that include the perils of gangs, alcohol abuse and drug abuse.

Members of the Juvenile Bureau also assist in the planning, coordination and staffing of such yearly events as the high school's prom "Show-Off", graduation, bonfire and pep-rallies.

Concerned parents are encouraged to contact members of the Juvenile Bureau for questions on drug and alcohol abuse, gangs, families in crisis, or assistance in navigating the Juvenile Court system. All members of the Juvenile Bureau may be contacted at (201) 833-0495.

**The Community Policing Bureau** consists of six (6) members, five (5) uniformed Police Officers, supervised by a Lieutenant of Police. Each neighborhood in the Township of Teaneck has a specific Community Policing Officer assigned to the area. Residents are encouraged to call the Community Policing Bureau in order to speak with their respective Officer about any issues of concern.

The Community Policing Bureau continues to foster positive relationships between the police and residents we serve. A Community Policing Officer is assigned responsibility for each section of town. That officer acts as the liaison or ambassador between the public and police. Residents are strongly encouraged to contact their respective Community Policing Officer in order to take advantage of the many services and programs the bureau provides. Conflict/dispute resolution, neighborhood problems and quality of life concerns are just a few issues addressed by the bureau on a daily basis.

Community Policing Officers stand ready to speak on any crime prevention or law enforcement topic, upon request. In addition, Community Policing Officers follow up on incidents reported to the Teaneck Police Department. All Community

Policing Officers are N.J. State certified crime prevention officers and can perform a free home or business security survey by appointment free of charge. Community Policing Officers also assist residents in organizing block watch associations and provide training in crime prevention awareness. For additional information on any of the above stated programs or services or just to speak with your Community Policing Officer, please call the Bureau at 201-837-8759. Please note that in case of an emergency, you should call 911. To speak with an officer immediately, call 201-837-2600.

The programs conducted throughout 2007 included the Junior Police Academy, an educational one week (July) "Police Summer Camp" provided to our youth between the ages of 11-14. The Citizen Police Academy is an eleven week educational field experience for adults who wish to learn about law enforcement. The Citizen Police Academy is conducted twice a year in the fall and spring. "National Night Out" is a nationwide crime prevention awareness celebration that takes place in Votee Park during the month of August. In addition, there is the Teaneck Police Toy Drive during which members of the Community Policing Bureau made a special delivery of donated toys to Hackensack Medical Center's Don Imus Wing for sick children. The Community Policing Bureau also delivered the "D.A.R.E." (Drug Abuse Resistance Education) and "G.R.E.A.T" (Gang Resistance Education and Training) programs throughout the Township's middle and elementary schools.

The mission of **The Traffic Bureau** is to ensure that pedestrians and motorists are able to conveniently maneuver throughout the Township, with the safety of these individuals being of primary concern. This is accomplished by conducting educational programs as well as enforcement details.

Additional areas of focus for the Traffic Bureau included the DWI awareness programs, Pedestrian Safety Program, Child Passenger Safety Seat Inspections, Auxiliary Police Program, School Crossing Guard and Parking Enforcement Program.

To further enhance the safety of our streets, the Traffic Bureau conducted DWI Roving Patrols, Radar Enforcement, Accident Investigations and Intersection Evaluations.

The Traffic Bureau maintains a variety of statistical information which is used in determining what solutions are best suited for the specific traffic concern. Once a determination has been made, the Traffic Bureau will implement a plan of education, enforcement or engineering and evaluate its effectiveness.

In 2007, the Traffic Bureau implemented an action plan to decrease the number of pedestrian accidents while increasing awareness. According to statistical information maintained by the Traffic Bureau, there were a total of 44 pedestrian



accidents reported in 2007. This figure represents a 20% reduction or eleven (11) less accidents from that of the previous year.

Our records indicate that 1,526 motor vehicle accidents were reported in 2007. This figure represents a 4% increase (61 accidents) from that of the previous year.

According to national statistics, 80% of all child passenger safety seats are installed incorrectly. This statistic was the catalyst for the development of the Child Passenger Safety Seat Inspection Program. In 2007, the Traffic Bureau conducted 137 child safety seat inspections to ensure child safety seats were installed properly.

In an attempt to increase safety awareness, the Traffic Bureau conducted numerous educational programs throughout the community including "Otto the Auto", "Stoned Cold," "Autumn" and "Fatal Vision."

In 2008, the Traffic Bureau will continue its efforts in reducing pedestrian accidents and will provide the following programs and/or services:

**Stoned Cold:**

A film presentation based on a DWI reenactment, which incorporates segmented interviews with family members of DWI victims and trauma center personnel. An excellent program which leaves participants emotionally impacted. It is recommended for adults and High School students and may be viewed by children 12 to 15 years of age accompanied by a parent.

**"Otto the Auto":**

With the assistance of the American Automobile Association, a pedestrian safety lecture is provided to children attending third grade. A remote controlled talking police car, "Otto" is used to grasp the attention of participants. Officers are asked questions by "Otto" and seek the appropriate answers from the participants. Children learn about crossing the street, what color clothing they should wear, riding bicycles and general safety rules.

**Fatal Vision:**

Individuals experience the effects of alcohol by utilizing goggles which are designed to simulate intoxication by way of visual impairment.

**Autumn:**

A safety video presentation directed towards senior pedestrians and motorists. The presentation addresses how reaction time and night vision diminishes with age.

**Traumaroo:**

This program was developed by the American Trauma Society and is presented by the Trauma Department of Hackensack University Medical Center. An animated film starring “Troo” the Trauma Kangaroo is utilized to instruct children on the importance of safety and how to prevent accidents. The program is designed for children from preschool age to second grade.

**Child Safety Seat Inspections:**

Residents may contact the Traffic Bureau to make an appointment to have their child seat inspected for proper installation. The seat should be installed prior to inspection.

**Radar Trailer:**

Residents can request the radar trailer to be placed on their street to alert motorists of the speed at which they are traveling. Officers certified in radar enforcement remove the trailer a few days later and follow up with enforcement.

The **Traffic Bureau** can be reached at (201) 837-2600, ext. 282 for information regarding any of the services available. Answers to frequently asked traffic related questions can be viewed in the (FAQ) section of the Township website:

<http://www.teanecknjgov.org/general/faq.htm>

## DEPARTMENT OF PUBLIC WORKS/ENGINEERING

DIRECTOR OF PUBLIC WORKS/TOWNSHIP ENGINEER Charles J. McKearnin, P.E.	
Recycling Info:	(201) 837-4841
General DPW Info:	(201) 837-4842
Engineering:	(201) 837-4837
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	admin@teanecknjgov.org
Address:	818 Teaneck Road Teaneck, NJ 07666

### DIRECTORY OF SERVICES:

**A Department For All Seasons:** Throughout the year, the Department of Public Works provide services for all residents. It is a program especially designed to maintain the condition of Municipal facilities and to retain the communities cleanliness, safety and good appearance. The DPW's municipal services are in the following five areas:

**The Street and Sanitation Division:** Maintains (including snow plowing and snow removal) 124 miles of improved roads and about 2 miles of unimproved roads. It is responsible to:

- Cleans and sweep improved roads and Municipal parking lots.
- Collect leaves, garden debris and recyclables from the curb side of residents and trash from public buildings.
- Install and maintain traffic signs (street names, Stop and No Parking signs, etc.)
- Maintain road markings, including crosswalks and parking stalls.

**The Sewer Division:** Handles the routine maintenance and repair of:

- Nearly 170 miles of sanitary and storm drain sewers.
- More than 5,700 manholes, catch basins, culverts, and head walls.

**To report a sewer backup, call the DPW at (201) 837-4842 weekdays from 8:30 AM to 4:30 PM or call Police Headquarters at (201) 837-2600 at other times including holidays and weekends.**

**The Garage Division:** Is responsible for the preventive maintenance and repair of municipally-owned vehicles and other mechanical equipment used by the DPW, Police, Fire and Recreation Departments.

**The Parks and Trees Division:** Maintains the upkeep of:

- 25 Township owned parks totaling 225 acres.
- Nearly 200 Township owned lots.
- One in-ground swimming pool and two above ground swimming pools.
- More than 20,000 trees along public streets, as well as trees, shrubs and flowers in municipal parks and on public grounds.

In order to protect our abundant natural resource of trees, which are such an asset to the Township, a specific ordinance clearly defines the permits that may be issued and responsibilities of the Township officials with regard to shade tree removal, trimming and care. If you contemplate any tree work on a Township owned tree in front of your house, please consult the ordinance for the procedures which must be followed.

**The Maintenance Division:** Is responsible for maintaining public facilities, including the maintenance of:

- Lighting in all municipal parking lots and all athletic fields (basketball, tennis, soccer and baseball).
- All public bus stop shelters.
- The fire alarm systems in all municipal buildings.
- The water lines at the Greenhouse and ballfields, as well as all park water fountains.
- All fire extinguishers in Township-owned buildings.
- The fencing for Little League diamonds.
- The playground games and equipment in public parks.
- The parking lot meters.
- All park benches.
- Heating, air-conditioning and plumbing systems, and meters in all municipal buildings.

The Division is responsible for shoveling snow from the walks of all public buildings, setting up the bandshell for the Recreation Department sponsored summer concert series and setting up the Council Chambers for Council meetings, various boards and Municipal Court sessions. The Division also installs and removes holiday decorations.

**Street Sweeping:** The street sweeping program has been modified to comply with the new State mandated Municipal Stormwater Programs, interrupted only by the mammoth task of leaf collection (roughly from October 1st through mid December). During the leaf pick-up period residential streets are swept on a scheduled dictated by the accumulation of leaves.

The effectiveness of the street sweeping machines is diminished if they cannot get to curbside if vehicles are parked in the street on sweeping day. To do you part, make certain your vehicles are off the street on street sweeping day.

**Recycling:** Recycling is mandatory. Each year in December the Township mails home a calendar of scheduled curbside pickups of materials which can be recycled. It includes the rules and regulations for the various types of recyclables, plus any changes that have occurred since the last calendar was published.

Copies of the calendar are available, while they last, at the Municipal Building and on the Township's website: [www.teanecknjgov.org](http://www.teanecknjgov.org).

There is a **Recycling Depot located in the DPW yard at 1600 River Road. It is open Thursday through Monday from 7:00 AM to 2:45 PM. (closed on Tuesday, Wednesday and holidays).** See your recycling calendar for exact dates. Residents are encouraged to bring recycling material to the Depot including:

- Newspapers
- Mixed paper
- Cardboard
- Commingled recycling
- Auto and household batteries
- Garden debris
- White Goods

There are also depositories for used clothing set by various groups.

**Garden Debris:** Consists of

- Vegetative waste
- Grass clippings
- Leaves
- Branches
- Small plant material

Garden debris is collected curbside weekly, between the months of April and October. During the other months of the year, there is limited pick up. All of the scheduled days are listed in the recycling calendar or you can call the **Recycling Hotline at (201) 837-4841** for information regarding pick up. All items must be at the curb no later than 7:00 AM on the day of collection, and no earlier than 6:00 PM of the preceding evening.

**Please properly prepare materials for curbside pick-up!**

- Grass, leaves, small plant materials must be in either non-disposable containers which will be emptied and left at the curb, or biodegradable paper bags, **(NO**

**PLASTIC BAGS PLEASE**), since the company which recycles the material will not accept it in plastic bags.

- Each container may weigh no more than 50 pounds, must have two handles and be no more than a 32 gallon container.
- Branches (no thicker than your wrist) and shrubs must be cut into lengths not greater than 4 feet, and tied into bundles weighing less than 50 pounds each.

Residents must have their landscaper and/or lawn service comply with these requirements. Material not properly contained, or mixed with garbage or recycling materials, will not be picked up. No logs will be picked up.

Garden debris may also be brought to the Depot and need not to be containerized or tied, but must not be left in plastic bags at the Depot. See the Depot workers for disposal instructions.

**Leaves** are treated as garden debris during most of the year, except October through December. There are more than 100,000 trees on public and private properties within the Township's borders.

Leaf removal in the autumn is a monumental task. **During the period of leaf drop from October 1st to mid December (see your recycling calendar):**

- Residents are permitted to rake leaves, loose grass, and small plant materials into the roadway at curbside.
- The DPW collects leaves five days a week. The volume is so great and the weather so unpredictable, that the leaf pickup cannot be scheduled.
- Please be patient if we do not get to your street as quickly as you would like. Be careful to only place leaves, grass clippings, and small plant material in the leaf piles in the street.
- Do not place logs, branches, stones, or large plant material in the street during the leaf collection period. They are not suitable for composting and could damage the street cleaning equipment.

**CAUTIONARY ADVISE:** *Children love to play in leaf piles, and wet leaves may cause a vehicle to skid. Vehicles with catalytic converters should not be parked over the piles under any circumstances. After the ignition is shut off, the converter is still hot enough to ignite leaves or grass. Even older model vehicles without converters have caught fire when parked over leaves.*

**Snow Plowing:** It is illegal to park on any street when the DPW is engage in snow plowing operations. Some parts of specific streets are exempt from this law because there is not enough off-street parking at some multi-family dwellings, and elsewhere. These areas are clearly marked with signs so confusion does not occur as to which streets can be used for parking during snow emergencies.

**The following streets/areas are exempt from this restriction:**

1. All on-street designated handicapped parking spaces.
2. Alma Terrace, north side, from Chestnut Avenue to Elm Avenue.
3. Amsterdam Avenue, both sides, from Teaneck Road to a point of 150 feet west.
4. Ayers Court, both sides.
5. Bergen Avenue, both sides, from Maple Street to 100 feet south of Blauvelt Street.
6. Beverly Road, both sides, from Elm Avenue to River Road.
7. Elm Avenue, both sides, from Alma Terrace to North Street.
8. Hill Street, west side.
9. Hillside Avenue, in front of 107 Hillside Avenue only.
10. Larch Avenue, east side, from Hillcrest Street to North Street.
11. Linden Avenue, west side, from Kipp Street to North Street.
12. Lozier Place, both sides.
13. Minell Place, north side, from Teaneck Road to Richard Court.
14. Parkview Drive, east side.
15. Pembroke Street, west side, from 186 feet south of Northumberland Road to its end.
16. South Strand, east side, from a point approximately 40 feet north of the extended northerly curbline of Northumberland Road, extending 95 feet north therefrom.
17. State Street, both sides, from Teaneck Road to Terrace Circle.
18. Terhune Street, both sides, from Chestnut Avenue to Linden Avenue.
19. Vandelinda Avenue, both sides, from Palisades Avenue west to its end.
20. Vandelinda Avenue, north side, from Palisades Avenue to 322 feet east thereof.
21. Washington Place, north side, from Teaneck Road to Crescent Avenue.

**NOTE: EXEMPTION FROM THE EMERGENCY NO PARKING ORDINANCE DOES NOT EXEMPT THE STREET FROM ANY OTHER EXISTING PARKING RESTRICTIONS!**

This means that whenever enough snow has fallen to require plowing of the public streets in Teaneck, parking is not permitted on any public street except in the posted areas. This parking prohibition remains in effect until the snow has stopped and **all** streets have been plowed enough that parking on them will not block either the normal flow of traffic or snow removal work. The term "snow" includes snow, sleet, hail and/or ice.

When a snow emergency is in effect, you must move your vehicles off of all Township streets unless they are in one of the posted areas. If you cannot move your vehicle or comply with the law, **call the Police Department at (201) 837-2600** to tell them about your problem.

For additional off street parking, residents are encouraged to use any of the municipal parking lots. Beginning (6) hours before the snow fall is predicted to start, and until (24) hours after the snow fall has stopped, all hourly limits and meter fees in the Township lots are waived. The locations of the Municipal parking lots are as followed:

1. East side of Teaneck Road, off Beveridge Street.
2. West side of Teaneck Road, at Orchard Street.
3. West side of Teaneck Road, between Church and Bogert Streets.
4. North side of State Street, opposite Lozier Place.
5. North side of State Street, west of Terrace Circle.
6. Behind stores on the west side of Queen Anne Road, north of West Englewood Avenue.
7. West of Queen Anne Road, north of Court Street.
8. North end of Votee Park, south of Court Street.
9. North of Cedar Lane, at Garrison Avenue and Beverly Road.
10. South of Cedar Lane, between American Legion Drive and Chestnut Avenue.
11. Northwest corner of Cedar Lane and Elm Avenue.
12. Southeast corner of Beverly Road and River Road.
13. South side of Beverly Road, opposite Williams Avenue.
14. East side of River Road and Phelps Park.
15. Southeast corner of DeGraw Avenue and Queen Anne Road.
16. South end of Votee Park and Colonial Court.
17. Municipal Building at the northwest corner of Cedar Lane and Teaneck Road.
18. East side of Glenwood Avenue, south of Lindbergh Boulevard.
19. Municipal Compost site - foot of Lindbergh Boulevard, east of Glenwood Avenue.
20. PAL Building Parking Lot - Route 4 and Belle Avenue (northside).

During the winter months, snow and ice must be removed from public sidewalks after the cessation of a storm. Commercial property owners or tenants have 12 hours, residential owners have 24 hours. Also, people who own corner properties (and at mid-block crosswalks) must plow a portion of the street so that pedestrians, especially school children, can cross safely.

**Household Refuse:** The Township does not collect household refuse. It has no control over private, independent contractors who make the pickups along routes within the Township.

Although the rates the collectors can charge were deregulated by the Department of Environmental Protection (DEP), residents with service complaints should call **Solid Waste Regulation at (609) 984-2080.**

**Composting/Firewood:** The DPW stores wood chips at the Greenhouse located at the foot of Lindbergh Boulevard, east of Glenwood Avenue. Firewood is stored at



the Recycling Depot in the DPW yard at 1600 River Road. Whenever available, firewood and wood chips are free for the taking. In all cases, the rule is first come first serve.

**Litter:** Various Township ordinances define and control litter. Examples are:

- It is against the law to deposit household or commercial refuse in the DPW's litter containers on the street, in the parks, and at Township buildings.
- It is illegal to drop or throw any type of refuse from a vehicle.
- If you walk your dog on a public street, you are required to have on your person "a proper scoop or container or similar efficient sanitary means to immediately remove feces deposited by the dog".
- It is against the law to dump refuse of any type on any public property including parks, parking lots and vacant municipally owned land.

If you violate any of these litter control ordinances, you run the risk of receiving a summons. If convicted, you may be fined up to \$500.00, jailed for up to 90 days or both.

## **2007 ENGINEER'S REPORT**

The Department of Public Works started the year 2007 with 71 employees and had 67 employees by the end of the year. We also had approximately 5 summer temporaries employed to help with garden debris pick ups.

The following major projects were undertaken by outside contractors, consultants, and our own DPW forces:

1. **The 2007 Road Resurfacing Program included 25 Township streets at various locations. This project was designed, bid and constructed in 2007.**
2. **The 2006 New Jersey Department of Transportation State Aid funded a project for the resurfacing of Queen Anne Road, from Cedar Lane to Dewey Place. This project was designed and bid in 2006. Construction began and was completed in 2007.**
3. **The 2007 New Jersey Department of Transportation State Aid funded a project for the resurfacing of Fycke Lane, from Teaneck Road to Glenwood Avenue. Design was completed in 2007. Bidding and construction will take place in 2008.**
4. **The 2008 New Jersey Department of Transportation State Aid funded a project for the resurfacing of Queen Anne Road, from West Englewood Avenue to New Jersey State Highway Route 4. This project will be designed and bid in 2008.**

5. Vottee Park Center Circle and Ammann Park Service Road Resurfacing was designed, bid, and constructed in 2007.
6. Quigley Court Resurfacing and Sanitary Sewer Restoration was designed, bid, and constructed in 2007.
7. Fycke Lane Sanitary Sewer Reconstruction in the vicinity of George Street was designed, bid, and constructed in 2007.
8. The 2005-2006 Curb and Sidewalk Project was designed and bid in 2006. The construction was completed in 2007.
9. The Grayson Place Bridge and Storm System was damaged during the April 2007 Storm. The storm system outfall was repaired in 2007. The final bridge repair is scheduled to be bid and constructed in 2008.
10. The Tokoloka Park Storm Drainage System was damaged during the April 2007 Storm. The intake structure was repaired in 2007.
11. The Township received a Transportation Enhancement Grant under TEA-21 for Ward Plaza Streetscape Improvements. Design is scheduled for 2008 and the Township is seeking the balance of the funding needed to undertake the work via various grants.
12. There were 150 trees planted in 2007, as part of the 2006 Tree Planting Program.
13. Approximately 184.14 tons of patching material was placed in potholes throughout the Township.
14. The Department of Public Works Salt Dome design was completed in 2007. Bidding and construction to take place in 2008. The Township continues to seek a joint facility with a neighboring municipality as well.
15. The Township completed an Open Space and Recreation Plan Study in 2007.
16. The State mandated Stormwater Program continued in 2007. The Township cleaned 1,535 stormwater structures, continued to inspect outfall structures and provided public outreach programs.
17. Emergency generators were installed at Fire Stations No. 2 and 4 in 2007 which was funded by a grant from Homeland Security in 2006.
18. Testing and abatement for asbestos and mold continued in 2007 for various Township owned facilities.

19. The Township is conducting a conceptual study of future building concepts of the Municipal Complex which will be completed in 2008.
20. An internal pipe survey was performed in 2007 of the sanitary sewer main within Winthrop Road's right of way, between Sussex Road and Windsor Road. Reconstruction and repair will be designed, bid, and constructed in 2008.
21. An Inclusive Playground was designed in 2007 for Votee Park at the northern end by Court Street. Bidding and construction will take place in 2008.
22. Washington Place between Walden Street and the Englewood City line will be resurfaced in 2008 with a grant from Bergen County Community Development.
23. Shepard Avenue from Teaneck Road to Buffet Terrace will be resurfaced in 2008 with a grant from Bergen County Community Development.
24. The Township received an Open Space Grant to rehabilitate the Terhune Park tennis courts and upgrade the walkway at the Hawthorne Park pool. Design is expected to be completed in 2008.
25. Construction plans for the lighted basketball court were developed and bid in 2007. The project will be bid again in 2008.
26. The Township is pursuing federal funding to rehabilitate the pedestrian bridge between Votee Park and Windsor Road.
27. Plans and specifications have been developed for a partial abatement of lead, mold, and asbestos at the Old Police Headquarters Building.
28. The Garage forces performed preventive maintenance and repairs on 48 Police vehicles, 1 Auxiliary Police vehicle, 2 parking enforcement vehicle, 2 motorcycles, 4 pieces of Auxiliary Police equipment, 26 vehicles, 2 boats, 14 pieces of auxiliary equipment for the Fire Department and 69 Public Works vehicles. In addition, they maintained 103 pieces of Public Works Auxiliary equipment, 7 standby generators, 1 Recreation Department van, 2 vans for the disabled/senior citizens and 1 Library vehicle.

The Department forces continued park maintenance, dead tree removals, garden debris pickup, leaf pickup, recycling pickup, pothole patching, public buildings maintenance, and the myriad of other tasks required to keep the physical features of the Township looking healthy and prosperous. The Department of Public Works always thanks the public for their help in reporting potholes and dead trees.

**The following are totals of recycled materials for 2007:**

COMMODITY	TONNAGE
Newspapers/Mixed Paper	
Corrugated Boxes	
Commingled Glass, Aluminum Cans, Tin Cans, Plastic Containers	
TOTAL	

## **PURCHASING DEPARTMENT**

PURCHASING AGENT Kevin J. Lynch, QPA, MBA	
Phone:	(201) 837-4818
FAX:	(201) 837-1222
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays
E-mail:	<a href="mailto:purchasing@teanecknjgov.org">purchasing@teanecknjgov.org</a>
Address:	818 Teaneck Road Teaneck, NJ 07666

### **DIRECTORY OF SERVICES:**

The Purchasing Department is responsible for the procurement of all Township equipment, supplies, and services; helps monitor departmental budgets and spending; and serves as the Township's accounts payable liaison with vendors.

The Purchasing Agent monitors the Township's compliance with the Local Public Contracts Law, helps develop bid specifications and oversees all Public Bid openings. All current bid announcements can be viewed on the Township web site, [www.teanecknjgov.org](http://www.teanecknjgov.org) and are advertised in the Bergen Record.

The Department also conducts public auctions of surplus Township equipment and supplies. The Purchasing Agent is the Township's liaison with the New Jersey State Cooperative Purchasing Program and the Bergen County Cooperative Purchasing System.

The Purchasing Agent oversees compliance with State Affirmative Action Public Contract Regulations, New Jersey State Prevailing Wage Requirements, State regulations pertaining to New Jersey Business Registration Certificates, and assists in Pay to Play oversight.

### **2007 PURCHASING AGENT REPORT:**

In 2007 the Purchasing Department processed 2,277 requisitions and issued 1,598 purchase orders.

The Township is a firm believer in the concept of cooperative purchasing and is a contributing partner and participant in both New Jersey's State Cooperative Purchasing Program and Bergen County's Cooperative Pricing System. Ordering equipment, supplies and services through New Jersey's State Cooperative Purchasing Program and Bergen County's Cooperative Pricing System enabled the

Township to secure better pricing since our needs were combined with the needs of other participant members.

An example of the work performed in 2007 by the Purchasing Agent was the yearly procurement of white paper for our copiers and printers in all departments. As a member of the Bergen County Cooperative Purchasing System, the Township was able to add Teaneck's requirements to the needs of all other Bergen Municipalities for this commodity, as well as Bergen County's requirements. The larger quantity of paper products was publicly advertised by the Bergen County Purchasing Department. Competition generated by the Public Bidding Process and the greater cumulative amount of paper products requested on behalf of Bergen County, resulted in lower prices for this commodity for all cooperative members. In 2007, the Township purchased 345 cases of white copier paper. Total spending on this commodity totaled \$9931.57, which would have been much higher if we had to buy only what Teaneck needed.

In November 2007, the Township Purchasing Agent conducted the Township's annual auction of unusable/obsolete equipment and supplies generated from all Township Departments, including confiscated bicycles. This event netted the Township \$3,741.00.

## RECREATION DEPARTMENT

SUPERINTENDENT OF RECREATION Glenna D. Crockett, CPRP, RA	
Phone:	(201) 837-7130
FAX:	(201) 837-7187
Hours:	8:30 AM to 4:30 PM Monday to Friday, Except Holidays Extended Hours During June and July - 6:30 PM to 8 PM, Mondays & Wednesdays - 10 AM to Noon, Saturdays
E-mail:	<a href="mailto:recreation@teanecknjgov.org">recreation@teanecknjgov.org</a>
Address:	250 Colonial Court (South end of Votee Park) Teaneck, NJ 07666

### DIRECTORY OF SERVICE:

The Recreation Department provides a wide range of programs for every age group responding to a wide range of interests. The programs in this booklet were scheduled for 2007. Programs are added or discontinued from time to time as residents taste and leisure activity preferences change.

Throughout the year, special events are scheduled for days when public schools are closed, (teachers' holidays, conference days, legal holidays, but not religious holidays). These include science camps, arts and crafts, open gyms and other recreational activities. For the latest available information on programs, call the Department (201) 837-7130, ext.1 weekdays from 8:30 a.m. to 4:30 p.m.

The Department prepares a catalogue of available programs for each season, which includes fees for those programs, if applicable. Copies are free on request at the Recreation Department.

### GENERAL INFORMATION

Registration for all programs takes place in the Recreation Department offices at the Richard Rodda Community Center. The Department has mail-in registration prior to each session. After (2) weeks of mail-in registration, in person registration continues weekdays from 8:45 a.m. to 4:15 p.m. until classes and activities are filled. Please call the Recreation Department at (201) 837-7130 ext.1 for seasonal registration dates.

The **Youth Division** provides a full day Preschool Program, Sunshine Gardens Learning Center, September through June for ages 3 & 4 - not entering Kindergarten. This full day Montessori based program has been well received and very successful. The hours for the full-day program

are 9:15 a.m. to 3:00 p.m. with optional after care available from 3:00 p.m. to 6:00 p.m. to assist working parents. Registration for this program is held in January for the following school year.

An After School Child Care Program, for children in grades kindergarten through age 13, is available from school dismissal until 6:00 p.m. Registration for this program is held in May for the following school year. Both programs are extremely popular and fill quickly. On rare occasions, there are openings in these programs and residents will be accepted during the school year. Both programs follow the Teaneck Public School and Municipal Holiday Calendars. Call (201) 837-7130 ext. 1 for more information.

The ***Senior Citizens Service Center***, located on the upper level of the Richard Rodda Community Center, is in operation Monday through Friday from 9:00 a.m. to 4:00 p.m. for adults ages 55 & up. Seasonal activities in the areas of education, physical fitness and social recreational activities are available year round for active older adults. A hot lunch, provided by the Bergen County Division of Senior Services, is available daily for a suggested donation of \$1.25. A complete calendar of activities, classes and special events is available each month. A County Van is available to assist in transporting participants to and from the Center. Call (201) 837-7130 ext. 5 or (201) 837-0171 for information.

The Department offers free ***Transportation*** for senior and disabled residents for medical appointments five days a week and provides grocery shopping two days weekly. Residents may call the Department to schedule medical appointments in Teaneck, Englewood, Hackensack and the fringes of the aforementioned communities Mondays through Fridays with the exception of Municipal Holidays. The Departments' Transportation component also provides rides for miscellaneous errands. In months which contain five (5) Wednesdays and/or Thursdays, the grocery shopping trips are substituted with a trip to the Paramus Park Mall. Since transportation is a very popular service, residents are asked to call at least one to two weeks in advance to schedule an appointment or series of appointments. Please call (201) 837-7130 ext. 7040.

The ***Richard Rodda Community Center*** is a 50,964 square foot facility built in 1998. Receiving the Robert B. Kinsey Memorial Award for Excellence In Design in 1999 from the New Jersey Recreation and Park Association, the Center has limited rooms and facilities available for rental seven days a week by local organizations for a fee. The facility includes two gymnasiums, a dance suite, and a variety of different sized multipurpose rooms. Select rooms are available to rent with a residential or commercial kitchen as well. Applications are available at the Rodda Center or on the Township website.

Permits for ***outdoor facilities*** may be obtained from the Department. To use Township tennis courts, either for Department sponsored lessons or play, residents (students and adults) must obtain a tennis badge each year. To reserve a baseball or softball diamond or other facilities, call the Department for applications or download the application from the Township website. Permits are issued on an as available basis for a fee. Selected Township ballfields are available for use by permit only.



***Picnic tables and charcoal burners*** are available in Phelps and Votee Parks. Reservations are not required, however priority is given to those who obtain a permit. We recommended that a reservation be made at least one week in advance of the anticipated use. Picnic kits (duffle bags containing sports equipment of your choice such as footballs, baseball bats and bases, volleyball nets, soccer balls, Frisbees) are available for loan to residents. These kits are issued for specific dates only. Play is limited to areas designated for this purpose. Permits for field space to play these games must be obtained.

To use the ***swimming pools*** in the parks, residents must obtain an ID tag. One tag is good for admission to either of the above ground pools in Hawthorne and Phelps Park. A separate tag is required for use of the in-ground pool in Votee Park. The tags are sold by the Department beginning in June.

Each year, our Teaneck Community Band presents a ***Summer Band Concert Series*** on five consecutive Wednesdays during the summer. These concerts are held in the Votee Park Band Shell starting at 8:00 p.m. In the event of rain, concerts are held in one of the school auditoriums.

## **2007 SUPERINTENDENT OF RECREATION'S REPORT:**

The mission of the Department is to provide year round leisure time activities and quality recreational programming for residents, with a goal of enhancing the quality of life while contributing positively to the "Teaneck Experience". Ever mindful of our mandate and committed to the spirit of good customer service, we have continued to raise the bar and reaffirm our commitment to excellence in all areas of programming in 2007. To this end, we added and expanded a number of exciting programs, for children, teens, adults and seniors, such as chess, pottery, golf, fencing, pilates, aerobics for life, yoga, creative writing and ice skating.

In keeping with our commitment to excellence, we have successfully added to our ranks, highly qualified and capable, experienced and professional instructors. Additionally, we continued our practice of hiring college students, from our community who assist as counselors for our Youth Division. It is our goal to keep our fingers on the pulse of the community and to expand our offerings for children, adults, and older adults. We are able to achieve our goal by constantly monitoring current trends and exploring new opportunities, as part of our commitment to maintain and expand recreational and leisure activities for our residents. We are committed to staying on the cutting edge and being an industry leader in the field of recreation. As a result of this effort, the Department's offerings to residents continued to grow, and in 2007, we experienced another banner year for enrollments in our programs. The Department achieved these numbers by continually reviewing our offerings to reflect the community's interest and ever changing demographics. Our adult exercise programs and our children's dance, arts and sports programs remained strong.

Our Montessori based Learning Center continues under the ample educational leadership of head

teacher, Teaneck resident, Mirta Perara. Mrs. Perara is a certified Teacher with over 21 years experience in Montessori. The Learning Center has established itself as a Montessori based Preschool Program in high demand within our community. We have further expanded our curriculum to provide greater continuity in subjects such as math, language, science, practical life experiences, sensorial experiences as well as social and emotional development. By upholding our excellent student teacher ratio of 9:1 each child is able to achieve their full potential. The increased focus on a strong academic environment in the Learning Center has been successfully supported by parents readily embracing our mandatory uniform policy as well as the introduction of homework assignments. We continued incorporating our practice of enhancing our After School Program through the adoption of monthly national initiatives and creative enrichment programs. In 2007, the After Care and After School Programs enjoyed many positive influences as a result of these initiatives. The great success of the Winter Talent show inspired a Spring Talent Show, where by, every child was encouraged to share their "gifts" with others. Along with activities such as the Jeopardy Challenge and the International Feast, our special events were further expanded to include "Pin-Wheels for Peace", "No Name Calling, No Bullying", "Math Blast", "Etiquette Day", and Guinness Book of Records. Good health and nutritional habits were encouraged with the "Eat Better, Eat Together" initiative which had children delighting in fresh fruits and vegetables throughout the month. Environmental awareness projects were launched and emphasized including the creation of a Sunflower Garden patch outside the Rodda Community Center as well as unique arts and crafts projects that were created from recycled materials. The introduction of weekly storytelling and puppet shows created by our youngest students were a source of great entertainment for all; both children and adults alike. The tantalizing aromas of the children baking cookies and pies had their mouths watering as they learned science facts and math measurements. Our Recreational sports, games and Pizza Thursdays remained popular staples in the After School Program as well. The Staff took pride in successfully presenting programs that provided stimulation for both the minds and bodies of our young residents during the "after school" hours. Parents continue to express their appreciation for the quality homework assistance provided by the Youth Division staff as well as the personal attention given their children directed at building positive social skills and self-esteem.

In 2007, The Senior Division had it's second "Spring Showcase" which again was a smashing success. The capacity crowd was entertained by performances from the Drama Class, "The Teaneck Senior Stars", under the direction of Actor/Director Helene Marshall, Ballroom and Tap Dancers, under the direction of Former Rockette, Jean Martin, Folk Dance performances lead by the renown Jim Gold, magnificent displays of art work from the Clay Sculpting, Hand Building, and Pottery Classes all taught by well known and gifted accomplished artisans Guy Giordano, Beatrice Bloom and Pamela Montalbano. Breath taking displays of watercolor paintings and charcoal drawings completed over the year in our college level classes under the tutelage of the very talented and gifted Christian Friedman were on hand for viewing pleasure. Last, but certainly not least, the crowd was awed by the outstandingly beautiful hand made quilts made by the quilting class under the direction of Volunteer Instructor, Thelma Nunnery and intricately detailed offerings completed by the Knitting Class under the Volunteer Leadership of Lily Purcell. Other highlights for the year included Whitney Museum art lectures, a trip to the Westchester Broadway Theatre, The Whitney, The Museum of Natural History, Radio City for the Holiday Spectacular and our Annual Open House the first Wednesday in December. The

Senior Center was also thrilled to offer a Watercolor Workshop lead by local resident, and accomplished Artist and instructor, Eli Rosenthal. The Center also offered a series of Walking/Race Walking Clinics throughout the year that promoted the numerous benefits of walking. These clinics were hosted by Erin Taylor, professional Race Walker, ranked in the top ten to fifteen in the country. The Senior Center also facilitated a mobile unit from the New Jersey Motor Vehicle Commission last spring which conveniently enabled over fifty Seniors to renew their drivers licenses at the Community Center. In short, another spectacular year for the Senior Division and it's full array of thirty two exciting, stimulating, invigorating and free, fitness and educational classes offered weekly, taught by industry leaders.

The Department offered a free concert featuring Total Soul, an eleven piece Rhythm and Blues, classic Motown style group performing hit songs of the great artists from the sixties and seventies. The exciting lead singers, hot horns and groovin' rhythmic vocal front men mesmerized the crowd. Many of our residents were brought to their feet to join the dancers with their individual, polished dance moves. Others in the audience joined in, singing along with the smooth harmonies. The groups infectious energy totally ignited all of the families and friends who joined us for this pre- holiday celebration. Additionally, 2007 was our fourth season for our free outdoor "movies under the stars" program. New for the year was the addition of a third outdoor movie hour for the enjoyment and entertainment of families over the Labor Day weekend.

Last summers' program featured *Happy Feet*, *Charlotte's Web* and *Akeelah an the Bee*. Children and adults alike were fascinated with the huge outdoor movie screen and enjoyed the free popcorn and camaraderie before the start of the show.

During July and August we celebrated our 63rd season of our Community Band's Summer Concert Series co-sponsored by the Puffin Foundation Ltd. for the first time after many years of co-sponsorship from Provident Bank Once again the Puffin Foundations has responded affirmatively to another of our many appeals for backing. Kudos to the Foundation and it's unwavering support and generosity to the Recreation Department's varied programs! Summer 2007 concerts series featured quest performances by soloist: Jeffrey Goodwin, Tenor; Jonathan Harris, Tuba; Mike Christianson, Trombone; Doug DeHays, Saxophone and Charles Yassky, Clarinet The five concerts were once again presented under the direction of our Conductor Extrodinaire, Evan Cooper.

The Department continued to be the recipient of the generosity of The Camera Club. Members once again showed their generosity and support for the Department by donating new calculators to the Administrative office.

Our free Senior & Disabled Transportation service continued to provided much needed and greatly requested free rides to area doctors offices, hospitals, and supermarkets. We are extremely pleased to offer this much needed support to our residents and their families. We have two Vans on the road daily, five days weekly, with the exception of Municipal Holidays. The transportation service also provides rides to neighboring community nursing facilities as well as miscellaneous errands, i.e. trips to post office, barber, hair salon, pharmacy.

The Department once again provided discount tickets for sale to the local amusement parks (Six Flags Great Adventure, Wild Safari and Hurricane Harbor, Hersey Park, Camelbeach, Dorney Park, Morey's Pier, Sesame Place, Mountain Creek, Splash Zone Waterpark, Philadelphia Zoo and Great Adventure Season Pass. These consignment tickets are made available for the convenience of residents through a collaboration with the New Jersey Parks and Recreation Association. Ticket sells for the season exceeded \$55,000.

The Department applied for and is the recipient of a grant from the Bergen County Open Space Trust Fund in the amount of \$180,000 to be applied towards the development of a new all inclusive play ground to be installed at the North end of Votey park. After several public and private meetings with concerned parties and member of the community advocating on behalf of inclusion for their children and other families faced with the same challenges we are excited and genuinely looking forward to this undertaking. With the invaluable input from parents of children with special needs, board members of the S.P.O.T. organization and consultants we have developed a plan for a multi-leveled, multi-sensory and multi-colored structure. This area of the park will be totally fenced in and include a variety of swings, picnic tables, as well as play panels to stimulate and entertain. The structure is designed to be both challenging and exciting to children aged 2 years and up. The structure will offer attractive soft tiled safety surfacing; some of the best offered in the industry, which easily facilitates wheelchairs and other supportive apparatus. The playground will also have a shelter, adaptive, belt and tot swings. We are delighted that we will be able to respond to the many request from families in our community who have expressed a wish for a common area in which all the children in our community can safely join together and enjoy the fun-filled, healthy activities of childhood. We look forward to announcing the opening of this new playground in 2008.

The Recreation Department was the recipient of the 2007 Daniel M. Gasalberti Recreation Programming Award for Excellence in Programming and a separate award for Printed Media for our new, in 2007, "Teen Chill Spot" program. The program was the outgrowth of a request from council to actively develop some programming for our local youth between the ages of 13 to 18 years. Through a collaboration between the department, the Police Department and the Board of Education alongside the creative leadership and vision and tireless efforts, contacts, and ideas of the coordinator, the program came to fruition. Some of the highlights of the program that went in to effect last summer were Friday Night Pool Parties, game night, open gym, basketball tournaments and a Halloween party. The Teen Chill spot provided our young people an opportunity to "hang out" with their friends and peers in a safe and secure, hassle free environment.

# RECREATION DEPARTMENT

*This is the registration schedule for the four seasons (dates are approximate)*

Season	Duration	Start	Registration (call for dates)
Winter	10 weeks	1st wk of Jan.	Late November
Spring	8 weeks	2nd wk of April	Early March
Summer	6 weeks	4th wk of June	Late May
Fall	10 weeks	3rd wk of Sept.	Late August

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Preschool Program	F	W	Sp	Su	Age	Location
Bowling	X		X		4	Bowler City, Hackensack
Camp Sun-Sational I				X	3-4	Rodda Center
Creative Movement	X	X	X	X	3-4	Rodda Center
Creative Dance	X	X	X		3-4	Rodda Center
KinderKraft	X	X	X	X	3-4	Rodda Center
Kindergym	X	X	X	X	3-4	Rodda Center
Mad Science Camp		X	X	X	4	Rodda Center
Miniature Golf	X		X		4	Bogota Golf Center
Swim Lessons				X	18 months-4	Votee Park
Sunshine Gardens	X	X	X		3-4	Rodda Center
Toddlekins	X	X	X	X	18-36 months	Rodda Center

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## Kindergarten to Twelfth Grade

Program	F	W	Sp	Su	Age or Grade	Location
After School Child Care	X	X	X		Gr K-7	Rodda Center
Arts & Crafts	X	X	X	X	A 5-8	Rodda Center
Ballet	X	X	X		A 5 - 17	Rodda Center
Basketball Clinic				X	A 8-14	Rodda Center
Basketball League (boys)				X	G 9-12	Votee Park & Rodda Center
Bowling	X		X		A 5-14	Bowler City, Hackensack
Camp Sun-Sational II				X	G K-3	Rodda Center
Chess	X	X	X		A 9-15	Rodda Center
Creative Dance	X	X	X		A 5	Rodda Center
Drama	X	X	X		A 7-12	Rodda Center
Fencing	X		X		A 7-15	Rodda Center
Golf	X		X	X	A 6-13	Bogota Golf Center
Hip Hop Dance	X	X	X		A 8-12	Rodda Center
Instructional Ice-Skating	X	X			A 6-13	MacKay Park, Englewood
Jazz	X	X	X		A 6-8	Rodda Center
Kidsafe Karate	X	X	X		A 5-15	Rodda Center
Mad Science Camps		X	X	X	A 5-12	Rodda Center
Miniature Golf	X		X		A 5	Bogota Golf Center
Open Gym Basketball	X	X	X		G 5-12	Rodda Center
Playground Tent Camp				X	A 9-14	Votee Park
Pottery	X	X	X		A 8-15	Rodda Center
Sports & Arts Camp				X	G 4-9	BF Middle
Swim Lessons				X	A 5-17	Votee Park
Tap Dance	X	X	X		A 5-14	Rodda Center
Tennis Camp				X	A 7-15	Votee Park
Tennis Lessons	X		X	X	A 5-17	Ammann Park
Track & Field				X	A 8-14	High School
Weight Training				X	G 6-12	High School

<b>Adult Programs</b>	<b>F</b>	<b>W</b>	<b>Sp</b>	<b>Su</b>	<b>Age Range</b>	<b>Location</b>
Aerobics for Life	X	X	X	X	Adult Coed	Rodda Center
Basketball (open)	X	X	X		Adult Coed	TJ Middle & Rodda Center
Chess	X	X	X		Adult Coed	Rodda Center
Golf	X		X	X	Adult Coed	Bogota Golf Center
Pilates	X	X	X	X	Adult Coed	Rodda Center
Pottery	X	X	X		Adult Coed	Rodda Center
Softball League			X	X	Men	Sagamore & Terhune Parks
Softball League			X	X	Women	Phelps Parks
Swim Lessons				X	Adult Coed	Votee Park
Tennis Lessons	X		X	X	Adult Coed	Ammann Park
Volleyball (open)	X	X	X		Adult Coed	BF Middle
Weight Training				X	Adult Coed	High School
Yoga - Beginner	X	X	X	X	Adult Coed	Rodda Center
Yoga - Intermediate	X	X	X	X	Adult Coed	Rodda Center

Birth Certificate required for all pre-school and school programs. Proof of residence required for all programs.

## SENIOR SERVICES CENTER

<b>Program</b>	<b>Season*</b>	<b>Program</b>	<b>Season*</b>
Art History	SP, F	Line Dancing	ALL
Ballroom Dancing	SP, F, W	Low Impact	ALL
Basic Drawing	SP, F, W	Men's Fitness	ALL
Bridge - Int. and Adv.	ALL	Middle Eastern Dance	ALL
Cerebral Gymnastics	SP, F	Open House	F
Chair Massage	SP, F	Osteoporosis Exercise	ALL
Classical Music	SP, F	Pottery	ALL
Clay Sculpting	SP, F, W	Pump the Prime Exercise	ALL
Concert Choir	SP, F	Quilting	SP, F, W
Creative Writing	SP, F, W	Spanish	SP, F, W
Drama Workshop	SP, F	Special Events	ALL
Flu Shots	F	Stretch Pilates	ALL
Folk Dancing	ALL	Tai Chi Chuan	ALL
Great Discussions	SP, F	Tap Dancing	SP, F, W
Hand Building (clay)	SP, F, W	Toning and Strengthening	ALL
Health Consultations	ALL	Water Color Painting	SP, F, W
Income Tax Prep	W	Yoga - Beg and Int.	ALL
Italian	SP, F, W	Water Exercise	ALL
Knitting	ALL	Woodcarving	ALL
Lite and Gentle Exercise	ALL	Yiddish	SP, F, W

Classes are subject to change. For current schedule call the Center at (201) 837-7130 ext. 5

\*W=Winter, SP=Spring, SU=Summer, F=Fall

## ORGANIZATION & GROUPS PROGRAM

<b>Group</b>	<b>Day</b>	<b>Time</b>	<b>Registration</b>
Barbershop Quartet	Adult Men	Wed	8-11 P.M.
			Ongoing*

Bridge Club	Adults	Tues	7-11 P.M.	Ongoing*
Camera Club	All Ages	Tues	7:30-10 P.M.	Ongoing*
Garden Club	Adults	Thurs**	8-10 P.M.	Ongoing
Stamp Club	Adults	Thurs***	7:30-10 P.M.	Ongoing

\*Except July & August \*\*2nd Thursday of each month \*\*\*1st & 3rd Thursday of each month

Location: Richard Rodda Community Center, 250 Colonial Court (south end of Votee Park).

# Teaneck Township Parks Division & Recreation Department

## Type of Area & Name

Facilities & Equipment	AMMANN	ANDREAS	ARGONNE	BOOKSTAVEN	BRETT	CONTINENTAL	COOLIDGE	FELDMAN	HARTE	HAWTHORNE	HERRICK	MACKEL	KIELISZEK	KIPP	PHELPS	SAGAMORE	S. GAYLORD	STEPHENS	TERHUNE	TOKALOKA	M.L. KING, JR.	TRYON	VOTEE	WINDSOR	RODDA CTR.
Playground Equipment	X	X	X				X		X	X	X	X			X	X			X		X	X	X		X
Softball Field (60')	X		X							P	X				2P	P			X				X		
Baseball Field (60')										P												X	P*		
Baseball Field (90')										P													P*		
Picnic Area w/grill															X								2		
Amphitheater																							X*		
Basketball Court	X*		X*				X*				X				X	X						3*	2*		
Football Field																							X*		
Soccer Field																			1				3*		
Tennis Courts	2	1	4							2					4				2				4*		
Wading Pool	X	X	X				X		X		X	X			X	X			X		X	X	X		
Above Ground Swim Pool										X					X										
In Ground Swim Pool																							X		
Natural Area		X		X	X	X		X					X				X		X					X	
Walking/Bike Paths	X	X						X				X			X				X				X		
Senior Health & Wellness																									X
Supervised Playground																							S		
Green House										X															
Volleyball Court															X										
Gym/Dance Classes																									X
Toddler Program																									X
Arts & Crafts																									X
Senior Citizen Activities																									X
Indoor Gymnasium																									2
After School Program																									X
Community Mtg. Rooms																									X
Handball Court																							2		
Instructional Tennis	S		S												S				S						
Exercise Stations																							X		
Instructional Swim																							S		
Inline Hockey Rink																							X*		
Area (acres)	5.3	23	54	1.5	11	1.2	.57	15	.49	15	2.8	1.2	2.2	.16	16	4.5	2.3	0.5	10	11	1.2	4.8	40	41	

KEY X = Existing Facility or Equipment

\* = Facility Seasonally Lighted For evening Use

S = Available Seasonally

P = Permit Required for use of these fields

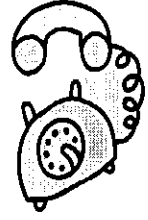
For more information or if special accommodations are needed, call the Recreation Office at (201) 837-7130 ext. 1.



# Where Do We Call?



The following Sports Organizations  
run independently outside of the  
Recreation Department. Their



## **TEANECK YOUTH BASKETBALL (ages 5-15)**

September Registration

(201) 837-9718

[www.eteamz.com/tyb](http://www.eteamz.com/tyb)

[teaneckyouthball@hotmail.com](mailto:teaneckyouthball@hotmail.com)

## **TEANECK BABE RUTH BASEBALL (ages 13-15)**

March Registration

(201) 833-2332

## **TEANECK SOUTHERN LITTLE LEAGUE (Grade k-age 12)**

October Registration

(201) 833-2332

[www.tsll.org](http://www.tsll.org)

## **TEANECK BASEBALL ORGANIZATION (ages 5-14)**

September Registration

(201) 837-9613

[www.teaneckbaseball.org](http://www.teaneckbaseball.org)

## **TEANECK JUNIOR FOOTBALL (ages 7-14)**

May Registration

(201) 837-1166

[acox396-466@aol.com](mailto:acox396-466@aol.com)

## **TEANECK JUNIOR SOCCER LEAGUE (ages 5-15)**

May—June Registration

(201) 837-0117

[www.teanecksoccer.com](http://www.teanecksoccer.com)

## TEANECK VOLUNTEER AMBULANCE CORPS

Emergencies:	911
Non Emergencies:	(201) 837-2600
Address:	PO Box 32 855 Windsor Road Teaneck, NJ 07666

The year 2006 was a challenging one for the Teaneck Volunteer Ambulance Corps (TVAC). The most serious call occurred on Route 95, where a speeding tractor trailer truck loaded with bricks hit several cars and buried the patients in their cars with an avalanche of bricks. There were four critical patients and four more patients who were found to be deceased. TVAC personnel immediately triaged the patients, coordinated with the excellent extrication efforts of the Teaneck Fire Department, and called sufficient mutual aid ambulances to supplement the eight TVAC EMTs, with two TVAC ambulances, working at the scene. The next day, some of the same EMTs responded to another fatal Route 95 accident. There was a water rescue performed by two TVAC EMTs in an in-ground swimming pool off Winthrop Road. Both of these men received TVAC valor medals for their successful rescue. A shooting victim on South Prospect Terrace and an elderly fire victim with burns inside her throat on Emerson Ave. also required fast, skilled work by TVAC members.

While some calls stand out due to their challenges, they are only a small portion of the TVAC workload. In 2006, there were 3,586 ambulance runs, of which 3,456 were emergencies. Most emergencies are for illnesses, many involving elderly people living alone. The call load is not predictable, nor are the calls evenly distributed over time or day. Days where TVAC handles up to 20 calls in 24 hours are not unusual. The call load is most intense on weekdays. To meet this challenge, TVAC staffs its headquarters with on-duty volunteers with the goal of having on-duty members immediately respond with an ambulance within 45 seconds of receiving a call. TVAC met that goal 88% of the time in 2006. The patients at the other 12% still received prompt ambulance service, because off-duty TVAC members responded from home or work after receiving a radio page. Only a few ambulance calls in Teaneck were covered by ambulance from other towns responding on mutual aid.

In fact, TVAC gives five mutual aid responses for every one it requires. Two or three concurrent ambulance calls are not un-common, and the vast majority of calls requiring off-duty responders or mutual aid are the result of multiple concurrent calls. TVAC has an excellent relationship with the Teaneck Fire Department (TFD). All TFD members are either EMS First Responders or EMTs. On calls

where the ambulance might be delayed, Fire Department companies respond and start to render aid pending ambulance arrival.

To maintain fast, reliable emergency ambulance service requires constant recruiting, training and personnel retention. Retention is always a challenge because many TVAC members stay only a few years, then move on to medical school. In 2006, 45 recruits were accepted as probationary members, and eighteen probationary members were promoted to regular members. Probationary members have from three to nine months to complete their EMT course and TVAC's strict internal training program, which includes a qualification test. They assist in caring for patients, but only under the supervision of a regular member. After completing the training programs and proving their competence on actual calls, they are appointed as regular members.

Teaneck residents are encouraged to join TVAC. We will help them become competent, confident EMTs. Call 201-837-2600 and ask for the ambulance corps, contact us on the web at <http://www.teaneckvac.org/> or visit our headquarters at 855 Windsor Road to get an application. Residents are also invited to send contributions. Even though TVAC has no salaries, stipends, uniform allowances or other payments to any personnel, the cost of equipment, insurance, maintenance and training add up. The Township contributes to our budget, but is limited by law and can only cover about 20% of the total. The other 80% comes via voluntary contributions of the public. Unfortunately, only about 18% of residents and 9% of local businesses contribute. TVAC services are free. No patient ever receives a bill from us.

## Teaneck Tips For...

### **A CLEANER TOWN**

1. Store garbage in covered containers.
2. Place bulk items, recyclables and garden debris at the curb on the night before your scheduled pickup.
3. Remove empty containers as soon as possible after pickup.
4. Follow the rules set forth in annual recycling calendar mailed to residents by the first of the year.
5. Remove litter and debris from sidewalks and curb area on a regular basis.
6. Keep lawns cut and hedges and bushes trimmed.
7. Keep cars off the roadway on a day scheduled for street sweeping.
8. Keep dogs on a leash when walked and obey the pooper-scooper law.

### **FIRE PREVENTION**

1. Provide an address number on your house.
2. Do not block exit doors and fire escapes.
3. Install smoke and carbon monoxide detectors.
4. Do not use extension cords in place of permanent wiring.
5. Keep all matches and lighters from children.
6. Know the location of the nearest fire alarm box.
7. Do not park in fire zones or in front of fire hydrants.
8. Keep fire hydrants near your property clean of bushes, hedges, debris, and snow.

### **CRIME PREVENTION**

1. Have all doors and windows protected with appropriate locks, and use auxiliary dead bolt locks on exterior doors.
2. Lock your doors when leaving home, and leave a spare key with a trusted friend or neighbor instead of hiding under door mat or other places.
3. Secure all sliding glass doors with a wooden or steel bar placed in the track.
4. Disconnect your automatic garage door opener when leaving your house for long periods.
5. Do not advertise a vacant home-have a neighbor pickup mail, newspapers, etc. when absent for more than a day or discontinue the service.
6. Use indoor and outdoor lights generously when leaving the home unattended during evening hours.
7. Teach your children the proper way to take messages when adults are not at home.
8. Never give out credit card, banking or other financial information over the telephone without positive identification of the individual requesting such information.

### **KEEPING KIDS SAFE**

1. Walk the neighborhood with your children showing them safe places in an emergency such as a neighbor's house or an open store, and make sure they are taking the safest route to school.
2. Rehearse with children their full name, address, and phone number including area code and how to make emergency phone calls from home and public phone booths.
3. Thoroughly check the background of baby-sitters and day care center personnel.
4. Encourage children that no one, even someone they know, has the right to touch them in a way that makes them feel uncomfortable and they can and should share any such experiences with you.
5. Listen carefully to your children and let them know they can talk to you about everything.

### **SERVICES OUTSIDE OF TEANECK**

1. For non-operating street lights, first get the pole number from the pole (this is on a metal band fastened to the pole), then call PSE&G at 1-800-722-0256.
2. To report a water leak, call United Water Company at (201) 487-0011.
3. To report telephone wires down, call Verizon at 1-800-275-2355.
4. For reporting an emergency gas utility problem, call PSE&G at (201) 261-4422, and if appropriate, the Teaneck Fire Department at **911**.

### **FREE BULK GOODS PICKUP**

1. Sign up with your trash collector for the per bag option at approximately \$18.00 per month plus the cost of stickers for household trash.
2. This option includes free curbside pickup of one bulk item on the second pickup of each week and one white good pickup each month.
3. Call your private trash contractor or the Township at (201) 837-4811 for further details on the per bag system. The more you recycle, the more you save.

### **STREET SWEEPING**

1. Make sure your vehicles are off the street on your designated day.

## STATUTORY AND ADVISORY BOARDS, COMMISSIONS, AND TASK FORCES

The many residents who give countless hours of volunteer time are a major factor in making Teaneck a special place. The Township Council takes this opportunity to thank all who participate actively in municipal government as unpaid members of Statutory Boards and Commissions and Advisory Boards and Task Forces. It is impossible to place a monetary value on their service.

Full information is available about the duties and authorities of the Boards and Commissions in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org) as available or in the applicable State laws.

We also take this opportunity to highlight some of the Boards and Commissions:

***Board of Adjustment:*** The Teaneck Township Board of Adjustment is established pursuant to N.J.S.A. 40:55D-69 et seq., and consists of seven members and four alternate members, composed of and appointed by the Township Council. All members of the Zoning Board of Adjustment must be residents of the Township. No member of the Zoning Board of Adjustment may hold any elective office or position in the Township.

The Zoning Board of Adjustment has the powers prescribed by N.J.S.A. 40:55D-69 et seq. to: Hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, decision or refusal made by an administrative official or agency based on or made in the enforcement of the Zoning Ordinance. Hear and decide requests for interpretation of the map or Zoning Ordinance or for decisions upon other special questions upon which such Board is authorized by the Zoning Ordinance to pass. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org) or in the State Law referred to above.

***Environmental Commission:*** The Teaneck Environmental Commission advises the Planning Board on environmental aspects of site plans, Master Plan development, and advises the Township Council about the sale of Township property. It is empowered by Statute to "conduct research into the use and possible use of the open land area of the municipality and may coordinate the activities of unofficial bodies organized for similar purposes and may advertise, prepare, print and distribute books, maps, charts, plans, and pamphlets which in its judgment it deems necessary for its purposes. It shall keep an index of all open areas, publicly or privately owned, including open space, marshland, swamps, and other wetlands." (NJSA 40:56A-2 - 1989). Full information is available about the duties and authorities of the Commission in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org) or in the State Law referred to above.

***Hackensack River Greenway Advisory Board:*** The Board's mission is the design and development of a walking path along the 3.5 mile length of the Hackensack River as it runs along the west side of Teaneck. Recreation opportunities include canoeing, birding, and photography. Additional objectives are creation of a naturalized buffer to improve the health of the Hackensack River and provide habitat for recently increasing variety of wildlife.

***Parks, Playgrounds and Recreation Advisory Board:*** The Board advises the Township Council, the Planning Board, the Recreation Master Planner and the Superintendent of Recreation on matters relating to parks, play areas and recreation. The Board also provides input on the annual Recreation Department budget. The Board always seeks to enhance the quality of life in the Township and has assisted in projects including the Adopt-a-Park Program, expansion of the Hackensack River Greenway through Teaneck including the Fairleigh Dickinson Campus, the preparation of a Comprehensive Recreation Master Plan, the installation of a pilot Arboretum program in Phelps Park, the support of the Township Council to place a referendum question on the November 2004 ballot for the establishment of a Municipal Open Space Trust Fund, the consideration of the development of a dog park, the exploration of funding opportunities for the restoration of the Andreas Park Carriage House including the possible development of a trail-side museum and recreational facility and improving bicycle routes in Teaneck. New members are always welcome!

***Patriotic Observance Advisory Board:*** The Board is appointed each year by the Township Council. Its members represent various civic and veterans' organizations as well as the community at large. The Board has the overall responsibility to coordinate the Memorial Day, Flag Day and Veterans' Day ceremonies. It also organizes the annual Fourth of July parade and makes recommendations to the Council on other matters of a patriotic nature such as placing of names on the Municipal Complex memorial, as well as its maintenance. The Board's goal is to continue the recognition of all patriotic events and the education of the public regarding their participation and understanding.

***Planning Board:*** The Teaneck Township Planning Board is established N.J.S.A. 40:55D-1 et seq., and consists of nine (9) members and two (2) alternate members, composed of and appointed as follows: (a) Class I: the Mayor; b) Class II: one (1) of the officials of the township, other than a member of the Council, to be appointed by the Mayor, provided that, if there is an Environmental Commission, one (1) member of that Commission shall also be a member of the Planning Board and shall be deemed to be a Class II Planning Board member if there are both a member of the Zoning Board of Adjustment and a member of the Board of Education among the Class IV members; (c) Class III: a member of the Council, to be appointed by the Council.; (d) Class IV: six (6) other citizens of the township, to be appointed by the

Council, who shall hold no other municipal office, except that one (1) member may be a member of the Zoning Board of Adjustment and one (1) may be a member of the Board of Education.

A member of the Environmental Commission, who is also a member of the Planning Board, shall be deemed to be a Class IV member unless there are among the Class IV members of the Planning Board both a member of the Zoning Board of Adjustment and a member of the Board of Education, in which case the member of the Environmental Commission shall be deemed to be the Class II member of the Planning Board.

The Planning Board's responsibilities, duties and authorities are outlined in N.J.S.A. 40:55D-25 and in the Township Code, and include:

To make, adopt and amend a Master Plan for land use within the Township which protects the public health and safety and promotes the general welfare, pursuant to N.J.S.A. 40:55D-28 et seq.; to administer the provisions of Township ordinances which govern land subdivision and site plan review in accordance with those ordinances and State law ( N.J.S.A. 40:55D-37 et seq.); to approve conditional use applications in accordance with the provisions of N.J.S.A. 40:55D-67; to participate in the preparation and review of programs or plans required by State or Federal law/regulation; to assemble data on a continuing basis as part of a continuous planning process; to consider/make reports to the Township Council, within 35 days after referral, on any proposed development regulation submitted to the Planning Board and also act upon other matters specifically referred to the Planning Board by the Council pursuant to the provisions of N.J.S.A. 40:55D-26 (a) and (b); when reviewing applications for approval of subdivision plats, site plans or conditional uses, grant variances to the same extent and subject to the same restrictions as the Zoning Board of Adjustment, from lot, area, lot dimension, setback and yard requirements, but only pursuant to N.J.S.A. 40:55D-60. Notice of hearing on the development application must include reference to the request for a variance(s).

The Planning Board is obligated to seek input from the Environmental Commission on every development application made to the Board and give the Commission an opportunity to comment in writing prior to the Board taking action.

Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org) or in the State Law referred to above.

***Shade Tree Advisory Board:*** The Board was created in 1995 to provide technical and management advice to the Township Council and Shade Tree Supervisor as well as educating residents to the benefits and care of trees. The Board conducts tree inspections when necessary in conjunction with the Supervisor, assists in



identifying suitable tree planting sites and recommends appropriate species for Township planting. The Board annually tracks and evaluates progress made towards the goals and objectives of the approved Community Forestry Management Plan. The Board also plans Teaneck's annual Arbor Day selection, sees that Teaneck maintains its Tree City USA status and is an active participant in the annual Clean and Green Weekend.

***Teaneck Advisory Board on Ethics:*** The Board's purpose is to provide a method of assuring that standards of ethical conduct and financial disclosure requirements for local government officers and employees shall be clear, consistent, uniform in their application, enforceable, and to provide local officers and/or employees with advice and information concerning possible conflicts of interest with might arise in the conduct to their public duties. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org).

***Teaneck Civilian Complaint Review Board:*** The Board provides an opportunity for anyone aggrieved by specific forms of police misconduct to bring a complaint before an independent, impartial body of residents, if they would be otherwise reluctant to complain directly to the Police Department or Municipal Manager. The Board's role is to receive complaints of police misconduct (unnecessary force, excessive force, harassment or use of abusive language), investigate them, evaluate them, and, if appropriated, refer them to the appropriate disciplinary authorities. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org).

***Teaneck Preserve the Greenbelt Committee:*** The Committee was formed to protect the open space known as the "Greenbelt" along Route 4 in Teaneck by working with Township officials and NJDOT to improve safety and traffic flow along the highway. It is made up of representatives from various advisory boards, commissions and organizations in Township as well as interested residents. The Township Council has passed a Resolution, recommended by the Committee, to support the elimination of the eastbound bottleneck by widening the highway to three lanes in both directions. It has also been agreed that any land taken from the Greenbelt for highway improvements should be compensated by the State in the purchase of equal open space land within the Township.

***Teaneck Senior Citizens Advisory Board:*** The Board is concerned with improving the quality of life for Teaneck residents. It advises and makes recommendations to Council about the concerns and needs of our older population. The Board maintains an interest in the program offerings at the Senior Services Center, transportation opportunities and wellness programs. Residents with any ideas, comments or suggestions should contact the Board through the Municipal Clerk's office.

***Teaneck Economic Development Corporation:*** The Corporation is a nonprofit corporation organized under the auspices of the Township of Teaneck. Its purpose is to foster and nurture the current and future business climate within the Township. The Corporation has undertaken a project to create a business development plan which will involve all four commercial areas within the Township. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org).

***Teaneck Historic Preservation Commission:*** Protecting and preserving the heritage of the past enhances the character, lifestyle and quality of life in Teaneck. The presence of historical landmarks is an essential element of municipal character and identity. These are the objectives of the Teaneck Historic Preservation Commission. In 2005, the Commission completed its designation process and the Township Council passed two ordinances, one in 2005 designating the Christian Cole House at 1617 River Road as an historic site and one in 2006 designating the Old Burial Ground at 662 Pomander Walk as an historic site. Additional sites are currently under review for possible designation to ensure their preservation for future generations of Township residents. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org).

***Teaneck Library Board of Trustees:*** The Board sets the policies which govern the operation and programs of the Teaneck Public Library. The Board works with its appointed Director to analyze and oversee the Library's operating and capital budgets, keeps abreast of standards and trends in the field and maintains liaisons with the Township Council, Board of Education, the Friends of the Library and the wider community. Full information is available about the duties and authorities of the Board in the Township Code available at [www.teanecknjgov.org](http://www.teanecknjgov.org).

***Teaneck Municipal Alliance Against Substance Abuse:*** The Alliance focuses its efforts towards the prevention of alcoholism and substance abuse. Its purpose is to develop prevention programs for outreach and community support. The Alliance works closely with Township officials, including Police, School Personnel, professional organizations and residents, to support local programs such as DARE, Project Graduation, Night Out, Parenting Workshops, Seniors' Programs and alcohol/drug free activities.

## STATUTORY AND ADVISORY BOARDS

### ⌘ MANAGERS LIST ⌘

2007 - 2008

#### **AMERICANS WITH DISABILITIES ACT ADA COMMITTEE ON SELF EVALUATION & GRIEVANCE**

Joan C. Bermingham

Anne Factor

Leo Schneider

James Warnke

Joseph Clementi, Asst. DPW Director

Steven Gluck, Construction Official

#### **ADVISORY BOARD ON AFFIRMATIVE ACTION**

Anice George, Ph.D

Hezekiah House, III

Carmen Katz

Judith Katz

Alex Kinloch, Jr.

Arlene J. Lewis

Thomas E. Lewis

Genevieve Maiberger

Kolade Olukanni

Ms. Raji Natarajan, Chairperson

Deputy Mayor Lizette P. Parker, Council Liaison

#### **ADVISORY BOARD ON AFFORDABLE HOUSING**

Milton Kraus

Carla Lerman, Chairperson

Laura Mausner

Joseph Richardson

Vivian Thompson

James Wurm

Mayor Elie Y. Katz, Council Liaison

#### **BOARD OF ADJUSTMENT**

Jerry Barta

Annekee Brahver-Keely

Michele Cooper

Warren Hodges

Seth Levine

Rev. J. Oscar McCloud

Jan Meyer, Vice Chair

Roz McLean, Secretary

Edward Mulligan

Harvey Rosen

Harold Ritvo, Esq., Board Attorney

Richard Scharlat

Anne Senter, Chairperson

## STATUTORY AND ADVISORY BOARDS

### ∞ MANAGERS LIST ∞

2007 - 2008

#### **ADVISORY BOARD ON CABLE TV FRANCHISE RENEWAL**

Robert Coen  
Richard Contrera  
Ronn Goodman, Chairperson  
Brian Jacobs  
Terry Mack-Hunter  
Myron (Lee) Marguiles  
Lorna McKenzie  
Steven L. Tesser  
Avi Turk  
Debra Schooley - Wank

#### **CEDAR LANE MANAGEMENT GROUP**

Karen Careccio, Secretary  
Barry S. Feigenbaum  
Edgar M. Freeman  
Allen Heinlein, Vice Chairperson  
Stuart Kahan, Chairperson  
Toni Nayowitz, Treasurer  
Jacqueline B. Kates, Council Liaison  
Helene V. Fall, Municipal Manager  
Karel Littman, Director

#### **CIVILIAN COMPLAINT REVIEW BOARD**

J. Dennis Kohler, Esq.  
Howard Mackey, Vice Chairperson  
Dorothy H. Marcus  
John J. Moore, Chairperson  
Rabbi Steven Pruzansky  
Robert Steele  
Samuel M. Wing  
PBA Rep.

#### **CLEAN AND GREEN ADVISORY BOARD**

Shneur Garb  
Gina Marie Fladger  
Ari Jacobson  
Lillian Lewis  
Robert Pallesen  
Joseph Pincus  
Nanayaa T-Owusu-Prempeh  
Levonne C. Turner  
Barbara Wharton  
Mayor Elie Y. Katz, Council Liaison  
Helene V. Fall, Municipal Manager, Coordinator

## STATUTORY AND ADVISORY BOARDS

### ⌘ MANAGERS LIST ⌘

2007 - 2008

#### **ADVISORY BOARD ON COMMUNITY RELATIONS**

Anthony Adrignolo, FDU Representative  
Angela Barker  
Shalom Bronstein  
Naomi Cramer  
John Czerterko, Super. BOE  
Nancy Ellson , Holy Name Hospital Representative  
Fr. Emmett J. Gavin  
Martin Greenwald, Chairperson  
Melanie Gluck  
Charles Gonzalez  
William L. Jackson, Jr.  
Emanuel Landau  
Richard LaSanta  
Lea Leibman  
Lillian Lewis  
Oscar Lewis  
Muhammed Mian  
Elmer Myers  
Cosmo Palmisano  
Howard Preschel  
Alan Sohn  
Abdul Waheed  
Loretta Weinberg  
Wendy Wineburgh Dessanti  
David Bicofsky, Board of Ed Representative  
Sgt. John Hyland, Police Department Representative  
Kevie Feit, Council Liaison

#### **COMMUNITY RESPONSE TEAM**

Henry Pruitt, President - Board of Education  
Gloria Andrade, Social Services Coordinator  
John Czeterko, Superintendent of Schools  
Helene V. Fall, Municipal Manager  
Wayne Fisher, Health Officer  
Martin Greenwald, Chairperson, Community Relations Advisory Board  
Elie Y. Katz, Mayor  
Gary Nellis, Police Chaplain  
Monica Honis, Councilmember  
Kevie Feit, Council member  
Randall Day , Clergy Council Representative  
Fred Ahearn, Acting Police Chief  
Holy Name Hospital Rep.  
Senior Citizens Community Rep

## STATUTORY AND ADVISORY BOARDS

### ⌘ MANAGERS LIST ⌘

2007 - 2008

#### **ECONOMIC DEVELOPMENT CORPORATION**

Robert Barea

Larry Brauer, Treasurer

Carl Guzman

Joseph Clementi, Assistant Director, PW - Manager Designee

Terry Mack-Hunter

David A. Langford, Chairperson

Lillian Lewis

David Nachman

Stuart Polinsky

Mark Schwartz, Planning Board Representative

Elnatan Rudolph, Council Liaison

Karel Littman, Director

#### **ENVIRONMENTAL COMMISSION**

Eric Brauer, Env. Comm. Rep to Planning Board

Donald Daume

Dara Picard

Norma Goetz

Dr. Harry Kissileff, Chairperson

William Tesser

Robert Steele

Patrick Crowley

Roslyn Turner

Deputy Mayor Lizette P. Parker, Council Liaison

#### **ADVISORY BOARD OF ETHICS**

Angela Barker

Wayne Fisher, Health Officer

Heidi Fuchs, Chairperson

Leonard Fuld

Fred Ahearn, Acting Police Chief

Louise Williams, Vice-Chairperson

#### **FINANCIAL ADVISORY BOARD**

Arnold Balsam

Laurence Bonnemere, Chairperson

Henry Frisch

David Langford

Muhammed Mian

Patrick O'Brien

Howard Rose

Alan Sohn

Marie Warnke

Mayo Elie Y. Katz, Council Liaison

## **STATUTORY AND ADVISORY BOARDS**

### **⌘ MANAGERS LIST ⌘**

**2007 - 2008**

#### **F.O.R.U.M.**

Ronald Costello  
Judy McKay, Board of Education Representative  
Dr. Milford Parker  
Nick Campestre, MSW, LCSW, Teaneck High School  
Marie Warnke  
Monica Honis, Council Liaison

#### **PRESERVE TEANECK GREENBELT COMMITTEE**

Jack Aaker, Board of Education Representative  
Herbert Argintar  
Nancy Cochrane, Shade Tree Advisory Board Representative  
Dr. Ken Hoffman, Parks, Playground and Recreation Advisory Board Representative  
Fred Curtis  
Donald Daume, Environmental Commission Representative  
Carl C. Gryte  
Planning Board Representative  
Stewart May  
Carol Otis, St. Anastasia Representative  
Marie Warnke, Chairperson  
Jordan Wouk, Hackensack River Greenway Advisory Board Representative  
Amy Wynn-Dworkin  
Mildred Tucker  
Jacqueline B. Kates, Council Liaison

#### **HACKENSACK RIVER GREENWAY ADVISORY BOARD**

Wally Cowan  
Norma Goetz  
Dee Ann Ipp  
Dr. Marion McClary, Jr.  
Dr. George Reskakis  
Mary Topolsky  
Marie Warnke  
Jordan Wouk, Chairperson  
James Wurm  
Monica Honis, Council Liaison

#### **HISTORIC NEW BRIDGE LANDING PARK COMMISSION**

William J. Oddie, Teaneck Commissioner  
Michael Trepicchio, Teaneck Commissioner

#### **HISTORIC PRESERVATION COMMISSION**

Eugene Coleman, Chairperson  
Maggie Gonzalez  
James Kinloch  
Theodora S. Lacey  
Page 5 of 9

## **STATUTORY AND ADVISORY BOARDS**

### **∞ MANAGERS LIST ∞**

**2007 - 2008**

Dr. Michael Norris  
Cosmo Palmisano  
Dr. Dorothy Pita  
Larry Robertson, Township Historian  
Daniel Senter  
Stephanie Stokes

### **LIBRARY BOARD**

Evalyn Brownstein, President  
John Czerterko, Superintendent of Schools  
Jeffrey Forest, Friends of the Library Liaison  
Anne Geffert  
Felix Kalin  
Karen Langford  
Mark McCluski  
Mike McCue, Acting Secretary  
Jane Muhlstock - Superintendent of Schools Representative  
Jacqueline B. Kates, Mayor's Representative  
Prof. Dorothy B. Pollack  
Paul Ostrow

### **OPEN SPACE TRUST MUNICIPAL PROGRAM REGIONAL COMMITTEE**

Helene V. Fall, Municipal Manager & Governing Body Representative  
Joseph Clementi, Assistant Director of Department of Public Works & Alternate Representative  
Lissette Aportela-Hernandez, Acting Municipal Clerk/Chairperson  
Environmental Commission Representative  
Wallace Cowan, Parks, Playground and Recreation Advisory Board Representative  
Eugene Coleman, Historic Preservation Commission Representative  
Glenna D. Crockett, Superintendent of Recreation  
Charles McKearnin, P.E. Township Engineer  
Dr. Ken Hoffman  
Paul Butterworth

### **PARKS, PLAYGROUNDS, & RECREATION ADVISORY BOARD**

Cindy Balsam  
Wallace Cowan  
Dr. Ken Hoffman  
James Ilgenfritz, II  
Louis Kahn  
Dr. George Reskakis, Chairperson  
Frederic Shulman  
Jordan Wouk  
Ulster Brathwaite  
Glenna D. Crockett, Superintendent of Recreation  
Adam Gussen, Council Liaison



## STATUTORY AND ADVISORY BOARDS

### ⌘ MANAGERS LIST ⌘

2007 - 2008

#### **PATRIOTIC OBSERVANCE ADVISORY BOARD**

Albert Ford  
Lenny Hennig  
Joseph Pollack, Jr.  
Gennette Purvis  
Sanford Steinfeld  
Rickey Taylor  
Louis Tiboldo, Chairperson  
Martin Smith, Jewish War Veterans Representative  
Crista Tiboldo, TVAC Representative  
George Simoni, Boy Scouts of America Representative  
Jacqueline B. Kates, Council Liaison

#### **PLANNING BOARD**

Eric Brauer  
Joseph Bodner, Chairperson  
Ned Goldman  
Mohammed Hameeduddin  
Renee Karibi-Whyte, Vice Chairperson  
Steven J. Kaye  
Rosiland McLean, Secretary  
Howard Rose  
Mark J. Schwartz  
Elie Y. Katz, Mayor  
Adam Gussen, Council Member  
Helene V. Fall, Municipal Manager  
Harold Ritvo, Esq., Board Attorney

#### **REDEVELOPMENT AGENCY (Sunset 3/4/08)**

Helene V. Fall, Municipal Manager  
Jeffrey Forrest, Chairperson  
Ned Goldman  
Stephanie Stokes

#### **SENIOR CITIZENS ADVISORY BOARD**

Willis Broady, Jr.  
Patrick Crowley, Senior Services Center Representative, Chairperson  
Ann Marie Garfield, Highlands at Glenpointe Representative  
Joan Oddie, Senior Services Center Representative  
Classic Residence Representative  
Jean Sweeney, Senior Citizen Center Representative  
Loretta Weinberg  
Glenna Crockett, Superintendent of Recreation  
Jacqueline B. Kates, Council Liaison

## STATUTORY AND ADVISORY BOARDS

### ∞ MANAGERS LIST ∞

2007 - 2008

#### **SHADE TREE ADVISORY BOARD**

Janet Austin

Zina Barrera

Nancy Cochrane, Chairperson

Norma Goetz, Environmental Commission Representative

Nicholas Gripenberg

William Isecke

Roby Langert

Barbara Wharton

Charles McKearnin P.E., Township Engineer

Fran Wilson, DPW Assistant Superintendent - DPW Representative

Elnatan Rudolph, Council Liaison

#### **SITE PLAN REVIEW ADVISORY BOARD**

Herbert Argintar, P.E.

Eric Brauer

Alfred Gelberg, P.E.

William Isecke

Mohammed Hameeduddin Planning Board Representative

Nancy R. Neff

Gerald Rosen, Chairperson

Alan Rosenberg

James Kinloch

Robert Barea

Mitchell Gluck

#### **SOCIAL SERVICES ADVISORY BOARD**

Janet Abbott

Gloria Andrade, Coordinator of Social Services

Issa Bangura

Margaret Blackburn-White , Chairperson

Wayne Fisher, Health Officer

Ed Lyons

Marsha Mackey

Evelyn Parker

Eva Sandrof

Deputy Mayor Lizette P. Parker, Council Liaison

Ilene Gilbert

Clifton Arrington

## **STATUTORY AND ADVISORY BOARDS**

### **∞ MANAGERS LIST ∞**

**2007 - 2008**

#### **TEANECK MUNICIPAL ALLIANCE AGAINST SUBSTANCE ABUSE COMMITTEE**

Board of Education Representative

Nancy Cochrane, END DWI Representative

Gloria Andrade, Social Services Coordinator

Rev. Carl Dixon, Clergy Council

Wayne Fisher, Health Officer

Ken Katter, Assistant Health Officer / Coordinator

Adrienne Williams, Teaneck High School Substance Abuse Coordinator

Marie Warnke, Chairperson

DARE Representative

Marla Klein, County Representative

Kathleen Azzaro, FDU Representative

Monica Honis, Council Liasion

Carl Cox, Vantage Health Care

#### **TEANECK'S HISTORIC BURIAL GROUND ADVISORY BOARD**

Pauline Spain, Chair

Laura I. Zucker

Sarah Stubbs

Myrna Gillespie

Susan-Marie Griffin

Chief Darius J. Two Bears Ross, Ani Tsalagi Onaselagi NE Band Tribal Office

Chief Anthony Van Dunk, Ramapough Lenape Indian Nation

Eugene Coleman, HPC Representative

Dee Ann Ipp, Pomander Walk Block Association Representative

Gloria Tate, Clergy Council Representative

Henry Pruitt, BOE Representative

Lynn Roberts, Friends Historic Burial Ground

Ramapough Lenape Indian Nation

Monica Honis, Council Liaison

Jacqueline B. Kates, Council Liaison

#### **TETERBORO AIRPLANE NOISE ABATEMENT ACTION COMMITTEE**

Kenneth Goffstein

Art Vatsky

TOWNSHIP OF TEANECK  
Paul A. Volcker Municipal Green  
818 Teaneck Road - Teaneck, NJ 07666  
201-837-4811

**APPLICATION FOR APPOINTMENT TO A  
BOARD, COMMISSION, TASK FORCE OR COMMITTEE**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone Number: home - \_\_\_\_\_ work - \_\_\_\_\_

Email Address \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Education: \_\_\_\_\_

Please list memberships in community and professional organizations:

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Please list any Boards, Commissions, Committees, etc. on which you have previously served:

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Please list the Boards, Commissions, Committees or Task Forces for which you would like to be considered:

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Signature of Applicant \_\_\_\_\_

\_\_\_\_\_ Date

*It should be understood by all applicants that :*

- 1. Appointees to Statutory Boards, such as, but not limited to, the Planning Board, Board of Adjustment, Environmental Commission, Historic Preservation Commission, are required to annually complete and return to the Township a Financial Disclosure form as required by the State of New Jersey. This form is then submitted to the State of New Jersey.*
- 2. All appointees to Statutory Boards, Commissions, Committees and Task Forces will be required to complete a Township Ethics Code form, upon appointment.*
- 3. Regular attendance at meetings is required.*

***Please return to the Municipal Clerk, 818 Teaneck Road, Teaneck, NJ 07666***

## SERVICE DIRECTORY

### TOWNSHIP

COUNCIL.....(201)837-4811  
818 Teaneck Road

TOWNSHIP MANAGER.....(201)837-4807  
818 Teaneck Road

TOWNSHIP CLERK.....(201)837-4811  
818 Teaneck Road

AMBULANCE CORPS.....(201)837-2600  
**MEDICAL  
EMERGENCY.....911**

### ANIMAL CONTROL

- Health Department.....(201)837-4824  
(Weekdays 8:30 AM-4:30 PM Except Holidays)
- Police Department.....(201)837-2600  
(Weekends and evenings)

### BUILDING &

ZONING.....(201)837-4830  
818 Teaneck Road

- Board of Adjustment.....(201)837-4835
- Planning Board.....(201)837-4835

ENGINEERING.....(201)837-4837

FINANCE.....(201)837-4816  
818 Teaneck Road

FIRE.....(201)837-2085  
1231 Teaneck Road  
**FIRE EMERGENCY.....911 or (201)837-7783**

HEALTH & HUMAN SERVICES.....(201)837-4824  
818 Teaneck Road

- Social Service Coordinator.....(201)837-4828

- Senior Wellness Program.....(201)227-6250 (Fridays, 8:30 AM to 4:30 PM Except Holidays)
- All Other Times.....(201)967-4060

LEGAL DEPARTMENT.....(201)837-4811  
818 Teaneck Road

LIBRARY.....(201)837-4171  
818 Teaneck Road

MUNICIPAL COURT.....(201)837-4850  
818 Teaneck Road

POLICE.....(201)837-2600  
900 Teaneck Road  
**POLICE  
EMERGENCY.....911**

- Detective Bureau.....(201)837-2565
- Community Policing.....(201)837-8759
- Police Information.....(201)837-2608
- Police Records/Traffic.....(201)837-2551
- Youth Bureau.....(201)833-0495

PURCHASING.....(201)837-4815  
818 Teaneck Road

PUBLIC WORKS.....(201)837-4842  
818 Teaneck Road

- Township Engineer.....(201)837-4837
- Recycling Hotline.....(201)837-4841

## SERVICE DIRECTORY

RECREATION.....(201)837-7130

250 Colonial Court (South end of Votee Park)

- Youth Services.....(201)837-7130
- Senior Services.....(201)837-7130
- Transportation.....(201)837-7130

REGISTRAR OF VITAL STATISTICS..(201)837-4820

TAX ASSESSMENT.....(201)837-4846

818 Teaneck Road

TAX COLLECTION.....(201)837-4819

818 Teaneck Road

### IMPORTANT CONTACTS:

- TOWNSHIP  
WEBSITE.....[www.teanecknj.gov](http://www.teanecknj.gov)
- HOTLINE For Unusually Noisy Aircraft  
Teterboro  
Airport.....(201)288-8828
- CSX Railroad Noise or Other  
Complaints.....1-888-396-3354